



**ADVICE OF SUB-ALLOTMENT
CY 2024**

February 5, 2024

Major Final Output : HIGHER EDUCATION

Dept./Office/Center: DEPARTMENT OF TEACHER EDUCATION (DTE)

The following allotments are made available in support to programs and projects for the Calendar Year 2024. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

Breakdown:

Supplies	95,371.40
Travel	18,043.24
Fuel	7,732.82
Semi Expendable	16,668.51
Repair and Maintenance	17,184.04

TOTAL 155,000.00

Note:

It is advised that you follow the above figures under its corresponding account titles. If PR was already prepared in *Early Procurement Activities (EPA)* charged to General Fund, there is no need to prepare another PR. However, if the amount of PR was less than the given allocation you can prepare but only based on the difference.

Prepared By:

Noted By:


ALICIA M. FLORES 2/7/24
Head, Budget Office


LOUELLA C. AMPAC 2/7/24
Finance Management Director



**ADVICE OF SUB-ALLOTMENT
CY 2024**

February 5, 2024

Major Final Output : **ADVANCED EDUCATION**
Dept./Office/Center: **Department of Teacher Education**

The following allotments are made available in support to programs and projects for the Calendar Year 2024. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

Breakdown:

Supplies	21,459.23
Travel	8,583.69
Fuel	3,004.29
Semi Expendable	6,952.79
TOTAL	40,000.00

Note:

It is advised that you follow the above figure under its corresponding account titles. If PR was already prepared in *Early Procurement Activities (EPA)* charge to General Fund, there is no need to prepare another PR. However, if the amount of PR was less than the given allocation you can prepare but only based on the difference.

Prepared By:

Noted By:

for *Alicia M. Flores*
ALICIA M. FLORES
Head, Budget Office *2/6/24*

Louella C. Ampac
LOUELLA C. AMPAC
Finance Management Director *2/6/24*



LABORATORY FEES

**First Semester
SY: 2023-2024**

Issued on January 15, 2024

Dept./Office/Center: Department of Teacher Education (DTE)


The following laboratory fees are made available in support to programs and projects for First Semester SY: 2023-2024. It is the responsibility of the Department/Office Head to keep expenditures within the limit of the amount allotted.

	<u>AMOUNT</u>
1. Laboratory Fees *	₱ 7,392.00

Prepared by:


LOUELLA C. AMPAC
Finance Management Director

Noted by:


EDGARDO E. TULIN
OIC Vice Pres. for Admin.
and Finance

Note:

*Total amount is based on the student enrolment of specific subjects. Our 1st Sem. SY: 2023-2024 billing is due for submission to Department of Budget and Management (DBM) after conduct of BOR Board Meeting. Fund is valid until December 31, 2024. If you have already prepared PPMP/PR relative to your lab share, you are no longer required to prepare one. If the amount you prepared is less this sub allotment then you can submit a new PR based on the difference.

