

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



131-5-1544-2022-2-0-1

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: **Multi-Media Development Center**

Project Code: **INFORMATION OFFICE-2022**

Purpose: **For Office use**

Total Budget : **75,000.00**

Funding : **GF-MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fuel & Lubricants																
Diesel	180	liters	50.00	9,000.00	25		25	25		25		25	25		30	
Sub-Total				9,000.00												
IT Supplies and Equipment																
Ink, Epson, genuine, (BK) T664, 70 ml	6	pieces	350.00	2,100.00	3			3								
Ink, Epson, genuine (C) T664, 70 ml	5	pieces	350.00	1,750.00	3			2								
Ink, Epson, genuine (M) T664, 70 ml	5	pieces	350.00	1,750.00	3			2								
Ink, Epson, genuine, (Y) T664, 70 ml	5	pieces	350.00	1,750.00	3			2								
HDMI Splitter (8 Port)	2	unit	7,000.00	14,000.00	1			1								
HDMI Extender	2	pc	4,000.00	8,000.00	1			1								
Heavy Duty Microphone Wire	60	meters	71.00	4,260.00	30			30								
Headphone, Professional, Studio Grade,	1	unit	8,000.00	8,000.00	1											
Sub-Total				41,610.00												
Office Supplies																
Tape, Duct, 2" x 25m, Black/Grey	12	rolls	180.00	2,160.00	3			3			3			3		
Pen, Sign, .5mm, Gel-type, Blue	16	piece	35.00	560.00	4		4	4		4						
Pen, Sign, .5mm, Gel-type, Black	15	piece	35.00	525.00	4		4	4		3						
Tape, Double Sided, 2" x 10m	12	rolls	70.00	840.00	4			4			4					
Tissue, Bathroom, 2 Ply, 12rolls/pack	3	pack	204.00	612.00	1			1			1					
Tape, Masking, 3/4" x 25 yards	15	rolls	36.00	540.00	3		3	3		6						
Disinfectant Spray, 340g	3	can	465.00	1,395.00	1			1			1					

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Clip, Double Binder, 2" (approx. 51mm) , Black, 12pcs/box	15	boxes	70.00	1,050.00	5			5			5					
Paper, Bond, A4, S-20, 70 gsm	12	reams	253.00	3,036.00	5			5		2						
High Quality Electric Stainless Steel Grinding Coffee Bean Milling Machine Electric Grinder	1	pc	298.00	298.00	1											
Pin, Push, hammerhead type, asstd colors 50s/pack	4	boxes	35.00	140.00	2			2								
Soap, Dishwashing, Liquid, 250mL	3	btl's	150.00	450.00	2			1								
Detergent Soap, Powder, 500g	5	packs	60.00	300.00	3			2								
Alcohol, Ethyl, 70% solution, 1 gallon	2	gallons	600.00	1,200.00	1			1								
Sub-Total				13,106.00												
Grand Total				63,716.00												

Prepared by: _____

WINDY O. TUYAN

Noted by: _____

ULDERICO B. ALVIOLA
Unit Head/Project Leader

Funds Available: _____

MYRNA S. PANCITO
Head, Budget Office

Date: **09/02/2021**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies