☑ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

152-5-625-2022-7-0-2

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: Office of the Vice President for Research, Extension and Innovation
Project Code: ODEx Admin
Purpose: for office use

Total Budget : 100,000.00
Funding : GF-MOOE

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Epson L6160 Black 001	5	btls	400.00	2,000.00	5											
Epson L6160 Cyan 001	5	btls	350.00	1,750.00	5											
Epson L6160 Magenta 001	5	btls	350.00	1,750.00	5											
Epson L6160 Yellow 001	5	btls	350.00	1,750.00	5											
Laser Presentation Remote / Wireless Presenter, Black	1	piece	700.00	700.00	1											
OPC Drum for Gestetner MP2001L	1	pc	7,253.12	7,253.12	1											
Charge Roller for Gestetner MP2001L	1	pc	3,067.14	3,067.14	1											
Cleaning Blade for Gestetner MP2001L	1	pc	950.64	950.64	1											
Developer for Gestetner MP2001L	1	pc	4,155.20	4,155.20	1											
Sub-Total				**23,376.10**												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	50	reams	289.00	14,450.00	50											
Index Tab, transparent, self-adhesive, transparent, 5sets/box	2	boxes	65.00	130.00	2											
Acetate, transparent, guage #8, approx. 50m/roll	1	rolls	2,940.00	2,940.00	1											
Paper, Bond, Long, S-24, 80 gsm	20	reams	328.00	6,560.00	20											
Tissue, Bathroom, 2 Ply, 12rolls/pack	75	pack	204.00	15,300.00	75											
Alcohol, Isopropyl, 70% solution, 500mL	30	btls	140.00	4,200.00	30											
Soap, Dishwashing, Liquid, 250mL	10	btls	150.00	1,500.00	10											
Laminating Film, 9 inch x 50 m, 250 miccrons	2	rolls	1,050.00	2,100.00	2											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Paper, Photo, Waterproof Glossy Inkjet , A4, 230 GSMNo Backprint, 20 shts/pack	200	pack	60.00	12,000.00	200											
Bleach, Liquid, 99.9% Antibac, 3785 mL	2	gallon	250.00	500.00	2											
Fabric Conditioner, 4L, any scent	2	gallon	1,210.00	2,420.00	2											
Bathroom Deodorizer, with holder, at least 100g, any scent	20	pcs	60.00	1,200.00	20											
Soap, Detergent, Powder, 1 kilo/pack, any scent	10	kl	105.00	1,050.00	10											
Sub-Total				**64,350.00**												
Grand Total				**87,726.10**												

Prepared by:
SHIRLEY T. NAYRE

Noted by:
ANTONIO P. ABAMO
Unit Head/Project Leader

Funds Available:
MYRNA S. PANCITO
Head, Budget Office

Date: **08/31/2021**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies