

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-1216-241156

INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
 CY 2026

END-USER/UNIT: **University Review Services Office**  
**CHARGED TO GF-MOOE**  
 Project, Programs and Activities(PPAs):  
 For office use


PPMP #: **PPMP-2026-121624-0096**  
 Project Code: **URS-2026**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	<b>Food &amp; Food Ingredients</b>															
	Lunch (Buffet Style) Menu#1	100 person	20,000.00	Public Bidding					50						50	
	Snacks AM	100 set	8,000.00	Public Bidding					50						50	
	Snacks PM	100 packs	8,000.00	Public Bidding					50						50	
	<b>Sub-Total</b>		<b>36,000.00</b>													
	<b>Office Equipment</b>															
	Cellphone	1 pc	15,000.00	Public Bidding	1											
	Desktop Computer, with Monitor, Core i5 12th Gen, 8GB RAM (Assembled) or higher	2 sets	98,000.00	Public Bidding	2											
	Ink, Epson 003,Genuine Black 65mL	10 btl	3,500.00	Shopping - B	5						5					
	Ink, EPSON 003,Genuine Cyan 65mL	10 btl	3,500.00	Shopping - B	5						5					
	Ink, EPSON 003,Genuine Magenta 65mL	10 btl	3,500.00	Shopping - B	5						5					
	Ink, EPSON 003,Genuine Yellow 65mL	10 btl	3,500.00	Shopping - B	5						5					
	Printer, Tank Ink System, 3 in 1 (Print, Scan, Copy)	1 unit	11,000.00	Shopping - B	1											
	<b>Sub-Total</b>		<b>138,000.00</b>													
	<b>Office Supplies</b>															
	Paper, Bond, A4, S-24, 80 gsm	50 reams	14,450.00	Shopping - B	25						25					
	White Board With Stand Set	1 pc	6,000.00	Shopping - B	1											
	<b>Sub-Total</b>		<b>20,450.00</b>													

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
TOTAL BUDGET:			194,450.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:   
**MARILY V. SEVILLE**

Submitted by:   
**CHRISTY M. DESADES**  
Unit Head/Project Leader

Date: 12/16/2024