



09 February 2023

DOST ASTHRDP

IOIT 20201050 - 10.6.7

**DR. VICTOR B. ASIO**

Dean, College of Agriculture and Food Science  
and ASTHRDP-NSC Project Leader  
Visayas State University  
Baybay City, Leyte

Dear **Dr. Asio**:


This is to inform you that an allotment amounting to P630,775.61 from DOST-SEI has been deposited to the Visayas State University (ASTHRDP-NSC) and is now available for disbursement.

In this regard, may we request you to send to SEI the following documents for accounting and auditing purposes:

1. Official receipt; and
2. Attached Disbursement Voucher with Box E signed.

We have also attached a copy of the Sub-Line-Item-Budget and List of Due and Demandable Accounts Payable – Advice to Debit Accounts for your reference.

Very truly yours,

  
**ALBERT G. MARIÑO**  
Deputy Director and OIC  
Office of the Director

Encl: a/s

SUB LINE ITEM BUDGET  
Visayas State University  
February 2, 2023

		Allotment This Quarter
		P 630,775.61
A MAINTENANCE AND OTHER OPERATING EXPENSES		
Salary of Project Staff for the month of January 03 - June 30, 2023	430,775.61	
1 Project Technical Assistant IV @ P37,584.000/mo. for 6 months	223,045.55	
1 Project Technical Assistant III @ P34,998.000/mo. for 6 months	207,730.06	
Supplies and Materials Expenses	50,000.00	
Traveling Expenses	50,000.00	
Communication Expenses	50,000.00	
Representation Expenses	50,000.00	
<b>Total -----</b>		P 630,775.61

Chargeable against: 2A1-104

*[Signature]*  
PETER GERRY P. GAVINA  
Chief SRS, STSD

APPROVED:

*[Signature]*  
JOSETE T. BIYO, Ph.D.  
Director

2/8/23

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