





PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: University Services Health, Emergency & Rescue

Project Code:

USHER 3-2024 (Wellness Seminar for Non-Com Diseases

Purpose:

Snacks and Lunch (BUFFET) for Wellness Seminar on Non-Communicable Diseases

Total Budget: 26,500.00

Funding: STF

. 311

PPMP #: 146-1-335-2024-2-0-31

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Food & Food Ingredients			NEW H													
Snacks AM	300	set	80.00	24,000.00	4			300								
Lunch Buffet Style	10	person	250.00	2,500.00				10								
Sub-Total Sub-Total				26,500.00												
Grand Total				26,500.00						-						_

Prepared by:

CLARA P. MERCADO

Submitted by:

ELWIN JAY V. YU

Unit Head/Project Leader

- Date: 03/04/2024

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,

Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies