

- ☒ Original PPMIP  
☐ Revised (Changed items, same budget)  
☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**

**CY 2025**



**END-USER/UNIT: National Coconut Research Center-Visayas**  
**CHARGED TO GF-MOOE**  
 Project, Programs and Activities(PPAs):

PPMP #: **PPMP-2025-092524-0477**  
 Project Code: **EXT-17-TP.CO.008**

Showcasing Profitable and Sustainable Coconut-based Technologies of NCRC-V to Farmers & Other Clientele

1. For extension project use

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	<b>Laboratory Supplies</b>															
	3 layer Non-woven surgical face mask, at least 50 pcs. per box	5 boxes	1,000.00	Public Bidding										5		
	surgical gloves powder free small	3 boxes	2,100.00	Public Bidding										3		
	<b>Sub-Total</b>		<b>3,100.00</b>													
	<b>Office Equipment</b>															
	Desktop Computer, All-in-one (AIO), Pentium Silver, 4GB RAM	1 unit	27,000.00	Public Bidding										1		
	Flash Drive, at least 32GB USB 3.0	1 piece	800.00	Public Bidding										1		
	<b>Sub-Total</b>		<b>27,800.00</b>													
	<b>Office Supplies</b>															
	A4 Matte Photo Paper	3 packs	210.00	Public Bidding										3		
	Ballpen 50 Pieces, Blue	25 box of 50's	12,500.00	Public Bidding	2									23		
	Clear Book (Display Book), Refillable, Legal, 20 shts, any color	20 pcs	1,560.00	Public Bidding										20		
	Clip, Double Binder, 1-1/4" (approx. 32mm), Black, 12 pcs/box	5 boxes	150.00	Public Bidding										5		
	Clip, Double Binder, 1-5/8" (approx. 41mm), Black, 12 pcs/box	5 boxes	300.00	Public Bidding										5		

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Clip, Double Binder, 2" (approx. 51mm) , Black, 12pcs/box	5 boxes	375.00	Public Bidding										5		
	Double Sided Glossy Photo Paper A4 (50sheets per pack)	2 pack	500.00	Public Bidding										2		
	Envelope, Documentary, Brown, 150 lbs, Long	50 pc	350.00	Public Bidding										25		25
	expanded envelope legal	20 pcs	500.00	Public Bidding										20		
	Paper, Bond, A4, S-20, 70 gsm	100 reams	25,300.00	Public Bidding									25	25	25	25
	Stapler, HD-# 10	2 pieces	240.00	Public Bidding										2		
	<b>Sub-Total</b>		<b>41,985.00</b>													
<b>TOTAL BUDGET:</b>			<b>72,885.00</b>													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PMP

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Unit Head/Project Leader

Date: 08/15/2025

**RECEIVED**  
15 AUG 2025  
AUCIAM. FLORE