



VISAYAS
STATE UNIVERSITY



OFFICE OF THE DIRECTOR OF NSTP
Visca, Baybay City, Leyte
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October 7, 2022

EDGARDO E. TULIN
President
Visayas State University

Dear Dr. Tulin:

Our ROTC trainees this first semester is 1250, i.e., 50% of NSTP enrollees. This is significant increase compared to 30-40% during the pre-pandemic period. However, our facilities/equipment is limited. The band instrument/equipment is no longer serviceable and the wooden rifle is only 330. Clearly, not enough for our corps of cadets for this semester.

In this connection, we are in dire need of the equipment. We ask for immediate purchase of the following band equipment/instrument and Wooden Rifle:


2pcs	-	Bass Drum	-	24 inches	-	11,000.00
5pcs	-	Snare Drum	-	15 inches	-	16,000.00
1pc	-	Triple Drum	-		-	6,000.00
2pcs	-	Tomtom Drum	-	14 inches	-	7,000.00
5pcs	-	Bugle	-		-	10,000.00
2pcs	-	Trumpet	-		-	10,000.00
TOTAL:						60,000.00

Moreover, we need an additional 200 wooden rifle so we can have 500, enough for 2 batches on alternate use of the wooden rifle. If we have lumber supply available at GSD, we can request the carpenter to make the wooden rifle to minimize the cost.

We hope this request merit your kind approval.

Thank you very much and more power sir.

Very truly yours,


JOY A. BELLEN
Director, NSTP Office and
Coordinator, CWTS


Noted:


ALELI A. VILLOCINO
Vice-President for Students Affairs
and Services

Recommending Approval:


DANIEL LESLIE S. TAN *10/7-2022*
Vice-President for Administration and
Finance

Certified Availability of funds:


LOUELLA C. AMPAC *10/7*
Director for Financial Management
Ch. to GF-cultural

Approved:


EDGARDO E. TULIN
President *10/10/22*



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Vision: A globally competitive university for science, technology, and environmental conservation.
Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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