

☒ Original PPMP
 ☐ Revised (Changed items, same budget)
 ☐ Supplemental

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Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-
USER/UNIT: Dean of Students Office

CHARGED TO STF

Project, Programs and Activities(PPAs):

Honors and Awards Convocation 2025:

Snacks AM 850

Snacks PM 850

Accommodation and meals for the speaker

Plaque for the speakers

PPMP #: PPMP-2025-100224-0754
SSGAO-2025
Project Code: Honors and Awards Convocation

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Awards & Tokens															
	Token (Assorted Food Products)	1 set	1,500.00	Public Bidding			1									
	Sub-Total		1,500.00													
	Food & Food Ingredients															
	Snacks AM	850 set	68,000.00	Public Bidding			850									
	Snacks PM	850 packs	68,000.00	Public Bidding			850									
	Sub-Total		136,000.00													

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	
	Fuel & Lubricants															
	Diesel Fuel (for VSU Fuel Station)	50 liters	4,200.00	Public Bidding			50									
	Sub-Total		4,200.00													
	Office Supplies															
	Plaque, Customized	1 pieces	1,500.00	Public Bidding			1									
	Specialty, board, long 8-1/2 x 13, 220 gsm, white, vellum, 10pcs/pack	200 pack	17,000.00	Public Bidding			200									
	Sub-Total		18,500.00													
	Trainings															
	Accommodation and Meals Package	1 pc	4,500.00	Public Bidding			1									
	Sub-Total		4,500.00													
TOTAL BUDGET:			164,700.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by: JUNARD C. GUCELA

Submitted by: JUNITO A. PANONCE
Unit Head/Project Leader

