OPA 4591

VISAYAS STATE UNIVERSITY

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October 3, 2019

Dr. EDGARDO E. TULIN
President
Visayas State University

Subject: Request to access and use the share of the administrative cost on the YRRP: Farm and Home Visit project funded by DA-Region 8

Dear Dr. Tulin:

The project titled "Farm and Home Visits" is one of the component projects under the Yolanda Rehabilitation and Recovery Program (YRRP) funded by the Department of Agriculture Region 8 (DA-RFO8). The "Farm and Home Visits" project has a total budget of PHP 9,798,980 (Funding Code: 202010_50-60.2.1).

In this connection, we are respectfully requesting to access and use the share of the administrative cost for the Farm and Home Visit project. Considering the VSU Board Resolution and Commission on Audit provisions, we believe we can access and use the share of administrative cost for this YRRP project. The share of the administrative cost will be used to sustain the gains we have achieved with the project. If ever this request merits your approval, we will use part of the share to pay for the mobile phones which we will use for doing online surveys. Rest assured that the mother unit (OVPRE) will utilize this fund following the rules and regulations of VSU and COA.

Looking forward to your favorable response to this request. Thank you very much.

ADMIN COST - 489,949.00
40% - 195,979.60
YRRP Adm. Cost Share

Very sincerely yours,

MOISES NEIL V. SERIÑO
Project Leader, Farm and Home Visits

Recommending Approval:

OTHELLO B. CAPUNO
Program Leader YRRP and
VP for Research and Extension

ERLINDA S. ESGUERRA
Head, Accounting Office

Approved:

EDGARDO E. TULIN
VSU President