

VISAYAS STATE UNIVERSITY  
Visca, Baybay, Leyte

ODF/BUDGET OFFICE

ALLOCATION FOR GENERAL FUND  
CY 2019

**GENERAL ADMINISTRATION AND SUPPORT SERVICES**

General Service Office (GSO)

The following allotments are made available in support to programs and projects for the Calendar Year. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.


Breakdown:

Supplies	61,391.00
Travel	15,590.00
Fuel	12,685.00
Other Professional Expense	6,679.00
Repair and Maintenance	2,509.00
Rental	1,146.00
<b>TOTAL</b>	<b><u>100,000.00</u></b>

Note:

It is advised that you follow the above figure under its corresponding account titles. If you need to realign please only limit it to printing and other MOOE since this are not C N A sources. PRS pertaining to 2019 made last September 2018 were already forwarded to BAC 1, hence there is no need to prepare another PR.

Prepared By:

  
MYRNA S. PANCITO  
AO III-Budget Office

Noted By:

  
LOUELLA C. AMPAC  
Director for Finance