

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0814-137619

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Culture and Arts Center**

Project Code: **CAC-2024**

Purpose: **For Office use**

Total Budget : **250,000.00**

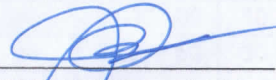
Funding : **STF**

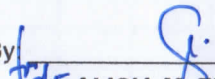
PPMP #: **50-1-1560-2024-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Laptop, 14" (i7)	1	unit	75,000.00	75,000.00	1											
Sub-Total				75,000.00												
Office Equipment																
Aircon Split Type 2.5 HP Inverter , With Installation	1	unit	58,000.00	58,000.00	1											
Office Chair Executive	1	pc	10,000.00	10,000.00	1											
Office Table Executive	1	pc	30,000.00	30,000.00	1											
Sub-Total				98,000.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	10	reams	289.00	2,890.00	5		5									
Paper, Bond, Long, S-24, 80 gsm	5	reams	328.00	1,640.00	2			3								
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00	50		50									
Pen, Permanent Marker, black, broad tip	10	pieces	60.00	600.00	10											
Glue, Multi-Purpose, White, at least 130g (118mL)	10	btls	78.00	780.00			10									
Pencil, Lead, #2, w/ eraser	50	pieces	10.00	500.00			50									
Paper, Photo, high gloss, A4, 230G, 20 shts/pack	5	pack	250.00	1,250.00	5											
Alcohol, Isopropyl, 70% solution, 500mL	10	btls	140.00	1,400.00	10											
Binder Clip, 1.5", black	50	pcs	7.50	375.00			50									
Binder Clip, 2", black	50	pcs	8.50	425.00			50									
Paper Clips Small Vinyl (33MM)	5	Box of 100's	35.00	175.00	5											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Paper Clips Small Vinyl (50mm)	5	Box of 100's	40.00	200.00	5											
Crayons, 48 colors	5	box of 50's	180.00	900.00	5											
Envelope, Expanding, with garter tie, brown, long	100	pc	15.00	1,500.00	50		50									
Fastener, Paper, non-rust metal, 50 sets/box	5	boxes	50.00	250.00	5											
Fastener, Paper, plastic, 50 sets/box	5	boxes	38.00	190.00	5											
Sticky Note, 3 x 3, Yellow	5	pads	84.00	420.00	5											
Pen, Highlighter, yellow	10	pieces	45.00	450.00	10											
Pen, Sign, .5mm, Gel-type, Blue	10	piece	35.00	350.00	10											
Floor mop with bucket, microfiber spin rotating 360	1	pc	1,500.00	1,500.00	1											
Sub-Total				16,795.00												
Grand Total				189,795.00												

Prepared by: 
NIFFA C. GOFREDO

Noted by: 
JUDE NONIE A. SALES
Unit Head/Project Leader

Noted By: 
ALICIA M. FLORES *FF 03*
Head, Budget Office

Date: **08/14/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies