

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0815-138184

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
 CY 2024

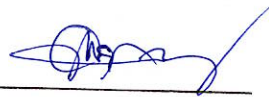
Unit/Office/Dept/Div: **College of Nursing**  
 Project Code: **HIGHER EDUCATION FOR 2024**  
 Purpose: **SUPPLIES**

Total Budget : **50,000.00**  
 Funding : **GF-MOOE**  
 PPMP #: **39-5-2095-2024-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Office Supplies</b>																
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	5	tubes	220.00	1,100.00	5											
Broom, Soft (Tambo), Large, Heavy Duty	5	pcs	250.00	1,250.00		5										
Calculator, desktop-type, 12 digits, 2-way power, plastic keys	5	unit	530.00	2,650.00	5											
Paper, Bond, A4, S-24, 80 gsm	20	reams	289.00	5,780.00			20									
Paper, Bond, Long, S-24, 80 gsm	20	reams	328.00	6,560.00			20									
Double Sided Glossy Photo Paper A4 (50sheets per pack)	5	pack	250.00	1,250.00		5										
A4 Photo Paper	5	packs	150.00	750.00			5									
Glue, Multi-Purpose, White, at least 454g (473mL)	10	btls	495.00	4,950.00		5		5								
Alcohol, Isopropyl, 70% solution, 500mL	10	btls	140.00	1,400.00				10								
Bathroom Deodorizer, with holder, at least 100g, any scent	5	pcs	80.00	400.00		5										
Stapler, HD No.35	5	pc	350.00	1,750.00		5										
Stapler, Heavy Duty, 23/6-23/23 (210 sheets), Black	2	pcs	1,500.00	3,000.00		2										
Stapler, HD-# 10	5	pieces	120.00	600.00		5										
Staple wire remover	3	pieces	40.00	120.00	3											
Staple Wire, #35	20	boxes	35.00	700.00	20											
Certificate Holder (A4)	20	pcs	65.00	1,300.00		20										
Folder, Morocco, Long, w/ plastic binder, Blue	20	pieces	18.00	360.00		20										
Folder, Pressboard, A4, US Green, Double Fold	15	pcs	40.00	600.00			15									

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Pigment Ink, Black color, 100ml	21	btls	300.00	6,300.00		21										
Pigment Ink, Yellow color, 100ml	10	btls	300.00	3,000.00			10									
Pigment Ink, Cyan color, 100ml	10	btls	300.00	3,000.00			10									
Pigment Ink, Magenta color, 100ml	10	btls	300.00	3,000.00			10									
Clip, Double Binder, 1-1/4" (approx. 32mm), Black, 12 pcs/box	5	boxes	30.00	150.00		5										
<b>Sub-Total</b>				<b>49,970.00</b>												
<b>Grand Total</b>				<b>49,970.00</b>												

Prepared by:   
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Noted by:   
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Noted By:   
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Head, Budget Office

Date: **08/15/2023**

<> \*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation  
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,  
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies