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FM-VSU-03

# AYAS

UNIVERSITY



OFFICE OF THE DIRECTOR OF NSTP  
Visca, Baybay City, Leyte  
Email: nstp@vsu.edu.ph  
Website: vsu.edu.ph

May 4, 2022

**EDGARDO E. TULIN**  
President  
Visayas State University


Dear Dr. Tulin:

This is to respectfully submit to you the proposed budget for the ROTC Program of Expenditures for 2<sup>nd</sup> Semester, SY: 2021-2022.

We hope this merit your kind approval.

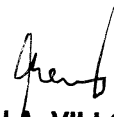
Thank you very much and more power.

Very truly yours,

  
**JOY A. BELLEN**  
Director, NSTP Office and  
Coordinator, CWTS

Noted:

Recommending Approval:

  
**ALELI A. VILLOCINO**  
Vice-President for Students Affairs  
and Services

  
**DANIEL LESLIE S. TAN**  
Vice-President for Administration and  
Finance

Approved:

  
**EDGARDO E. TULIN**  
President

**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge  
and innovative technologies for sustainable communities and environment

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v0 05-04-2020

HEADQUARTERS  
DEPARTMENT OF MILITARY SCIENCE AND TACTICS  
VISAYAS STATE UNIVERSITY MAIN CAMPUS (ACTIVATED) ROTC UNIT  
804th (LYN) CDC, 8RCDG, RESCOM, PA  
Visca, Baybay City, Leyte

VSUM/ROTCU

26 April 2022

**Program of Expenditures**  
(2ND SEMESTER SY 2021-2022)

ROTC Trust Fund VSU BAYBAY CAMPUS (Enrolled Cadets 1,098 x 180)		197,640		
Contingency Fund (30%)		59,292		
ROTC Operational Fund (70%)		138,348.00		
PARTICULARS	QTY	UNIT	U/COST	TOTAL
<b>ROTC Operational Fund (70%)</b>				
<b>Admin / Logistical Support</b>				
Bond Paper ( long)	4	reams	275	1,100.00
Bond Paper (A4)	4	reams	275	1,100.00
Special Paper (8.5"x11" color: cream)	4	reams	500	2,000.00
Ballpen	2	box	56	112.00
Floor wax	2	gal	300	600.00
Brown Envelop	1,205	pcs	10	12,050.00
Long Folder w/ fastener	100	pcs	15	1,500.00
Elmers Glue	2	btls	120	240.00
Ink Epson (Black Refill Bottle)	6	sets	280	1,680.00
Paint ( white and green) Latex	2	pcs	650	1,300.00
Stapler	1	pc	111	111.00
Staple Wire	1	box	55	55.00
Tarpaulin (4 x 6 ft)	1	pc	500	500.00
subtotal				22,348.00
<b>Training/Operational Support</b>				
Pocket Wi-Fi (Postpaid Plan Php 1,000 x 4 months)	1	unit	4,000.00	4,000.00
Meals for COQC (Opening & Closing)	50	pcs	* P150 (200.00)	10,000.00
subtotal				14,000.00
<b>Troops Services Support</b>				
ROTC Superintendent	1	each	10,000.00	10,000.00
Commandant	1	each	9,000.00	9,000.00
Assisstant Commandant	1	each	7,000.00	7,000.00
Tactical Officer	3	each	7,000.00	21,000.00
Admin/Log NCO	1	each	7,000.00	7,000.00
Training NCO	1	each	7,000.00	7,000.00
Tactical NCO	1	each	5,000.00	5,000.00
GMA	9	each	4,000.00	36,000.00
subtotal				102,000.00
<b>TOTAL</b>				<b>138,348.00</b>
<b>Contingency Fund (30%)</b>				
School Contingency Fund for un-programmed Activities of the ROTCU				
<b>TOTAL</b>				<b>59,292.00</b>

Prepared By:

Mark E. Marcaida  
Pfc (Inf) PA  
Admin NCO

Certified Correct:

NOEL A. CAGASAN  
LTC GSC (INF) PA  
Commandant


\* ok provided #1ED (pa. 0)

Recommending Approval:



**JOY A. BELLEN**

Director, NSTP Office and  
Coordinator, CWTS



**ALELI A. VILLOCINO**

Vice-President for Students Affairs and  
Services

Approved:



**EDGARDO E. TULIN**  
President