

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0807-136098

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Institute for Strategic Research & Development Studies**

Project Code: **301000000 (ISRDS)**

Purpose: **For office use, travel, fuel, repair & maintenance**

Total Budget : **150,000.00**

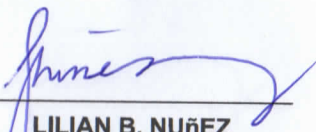
Funding : **GF-MOOE**


PPMP #: **21-5-1223-2024-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>IT Supplies and Equipment</b>																
Ink, Epson 003,Genuine Black 65mL	3	btl	350.00	1,050.00		3										
Ink, EPSON 003,Genuine Cyan 65mL	3	btl	350.00	1,050.00		3										
Ink, EPSON 003,Genuine Magenta 65mL	3	btl	350.00	1,050.00		3										
Ink, EPSON 003,Genuine Yellow 65mL	3	btl	350.00	1,050.00		3										
Desktop Computer, with Monitor, Core i5 12th Gen, 8GB RAM	1	sets	49,000.00	49,000.00		1										
Microsoft Office Home & Student 2019, 1 Perpetual License, Medialess	1	pcs	7,500.00	7,500.00		1										
Television, UHD, Smart TV	1	unit	25,000.00	25,000.00		1										
<b>Sub-Total</b>				<b>85,700.00</b>												
<b>Mapping &amp; Surveying Materials</b>																
Battery,Energizer Double AA	3	pieces	454.00	1,362.00		3										
<b>Sub-Total</b>				<b>1,362.00</b>												
<b>Office Equipment</b>																
Aircon, Window Type, 1.0HP (Inverter)	1	unit	35,000.00	35,000.00		1										
<b>Sub-Total</b>				<b>35,000.00</b>												
<b>Office Supplies</b>																
Paper, Book, A4 size, 80 gsm	10	reams	285.00	2,850.00		10										
Folder, Expanded, Long (Light Blue)	50	pcs	30.00	1,500.00		50										
Staple Wire, #35	5	boxes	35.00	175.00		5										

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Paper Clips Small Vinyl (33MM)	3	Box of 100's	35.00	105.00		3										
Paper Clips Small Vinyl (50mm)	3	Box of 100's	40.00	120.00		3										
Folder, File, Long, 14pts, White	60	piece	10.00	600.00		60										
Envelope, Expanding, with garter tie, green, long	30	pc	15.00	450.00		30										
Paper, Book, Long, 8 x 13 S-18	3	ream	220.00	660.00		3										
Alcohol, Ethyl, 70% solution, 500mL	6	btls	125.00	750.00		6										
Glue, Multi-Purpose, White, at least 130g (118mL)	3	btls	78.00	234.00		3										
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	3	pack	125.00	375.00		3										
Fastener, Paper, plastic, 50 sets/box	10	boxes	38.00	380.00		10										
Paper, Specialty 200gsm 8-1/2x11, 10s, Cream	30	packs	38.00	1,140.00		30										
Stapler Flat clinch Standard Half strip	2	piece	850.00	1,700.00		2										
<b>Sub-Total</b>				<b>11,039.00</b>												
<b>Grand Total</b>				<b>133,101.00</b>												

Prepared by:   
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Noted by:   
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Unit Head/Project Leader

Noted By:   
**ALICIA M. FLORES** *RP 201-2024*  
Head, Budget Office

Date: **08/14/2023**

<> \*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies