

- ☒ Original PMPM
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: **Office of the Head of the International Affairs Office**
 Project Code: **IAO_2023 Office equipment and supplies 2023**
 Purpose: **Purchasing item that will support the implementation of internalization program of the university**

Total Budget : **1,000,000.00**
 Funding : **GF-MOOE**
 PPMP #: **65-5-421-2023-1-0-16**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Screened Sand	10	cu. m.	1,500.00	15,000.00						10						
Single Groove Pulley, 2"	5	unit	1,000.00	5,000.00						5						
Sub-Total				20,000.00												
Hardware																
Steel Bar, Round (plain), 10mm x 6m	10	length	295.00	2,950.00						10						
G.I. Tie Wire #16	3	kl	90.00	270.00						3						
Cement, Portland	15	bag	330.00	4,950.00						15						
Pipe, (G.I.), 2-1/2"Ø x 20'	1	length	3,700.00	3,700.00						1						
Pipe, (G.I.), 2"Ø x 20'	4	length	2,700.00	10,800.00						4						
Steel Bar, Deformed(Corrugated), 12mm x 6m	10	length	330.00	3,300.00						10						
Welding Rod, E-6013, 1/8"	5	kl	150.00	750.00						5						
Sub-Total				26,720.00												
IT Supplies and Equipment																
Tablet 10.9", 64GB, iPadOS, Wifi + Cellular	1	unit	42,000.00	42,000.00						1						
Computer Monitor 24", IPS, Bezel-less Full HD Monitor	3	set	7,000.00	21,000.00						3						
Rechargeable Wireless Keyboard and Mouse Set	2	unit	950.00	1,900.00						2						
Headset with Noise Cancelling Mic	2	unit	1,800.00	3,600.00						2						
External Hard Disk Drive (Portable, 2TB), USB 3.1	2	unit	4,200.00	8,400.00						2						
Printer, Tank Ink System, 3 in 1 (Print, Scan, Copy)	2	unit	11,000.00	22,000.00						2						
Laptop 14" (i5)	1	unit	49,500.00	49,500.00						1						
Apple Mac Mini, M2 Chip	2	pc	40,000.00	80,000.00						2						



General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
General Description																
Sub-Total				228,400.00												
Labor Services																
Labor Services for the Production and Installation of Flagpoles	1	lot	3,111.06	3,111.06						1						
Sub-Total				3,111.06												
Laboratory Supplies																
Steel Storage Cabinet for Glasswares	1	pc	15,000.00	15,000.00						1						
Sub-Total				15,000.00												
Office Equipment																
Paper shredder machine, heavy duty	2	pieces	12,000.00	24,000.00						2						
Laminator Machine, A3	1	unit	5,000.00	5,000.00						1						
Refrigerator - at least 3.5 cu. ft., Two-door Personal Refrigerator (Direct Cool), inverter	1	unit	10,000.00	10,000.00						1						
Microwave Oven, 20L	1	unit	5,000.00	5,000.00						1						
Air Conditioner, 1.5HP, Split Type, Wall Mounted, Deluxe Inverter	2	unit	40,000.00	80,000.00						2						
Tablet Pencil	2	pc	8,690.00	17,380.00						2						
Heavy Duty Printer, Scanner, and Photocopier	1	pc	30,000.00	30,000.00						1						
Stereo Speaker for PC Desktop	1	pc	10,000.00	10,000.00						1						
Office Chair Executive	1	pc	10,000.00	10,000.00						1						
Smart TV, 4k HDR TV 50"	1	pc	36,000.00	36,000.00						1						
Wet and Dry Vacuum Cleaner	1	pc	10,000.00	10,000.00						1						
Office Table Executive	1	pc	30,000.00	30,000.00						1						
Sub-Total				267,380.00												
Office Furniture & Fixture																
Office table, good quality	3	unit	9,500.00	28,500.00						3						
Steel Cabinet, 4 Drawers w/ lock, Vertical, Dirty White	2	pieces	11,000.00	22,000.00						2						
L shape sofa set, 4 seater with 1 seat extension plus 2 seater	1	set	38,000.00	38,000.00						1						
Center Table, Glass	1	pc	1,000.00	1,000.00						1						
Sub-Total				89,500.00												
Office Supplies																
Coffee Maker Machine, Touch-Screen 10-cups Programmable with Glass Carafe, Stainless Steel	1	pc	2,300.00	2,300.00						1						

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Ghana Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
Bangladesh Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
Australia Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
Belgium Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
Canada Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
China Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
Czech Republic Outdoor flag 4x6ft	1	pc	6,000.00	6,000.00						1						
European Union Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
Finland Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
Germany Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
India Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
Indonesia Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
Japan Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
Malaysia Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
Nepal Outdoor Flag 5x3ft	1	pc	6,000.00	6,000.00						1						
Netherlands Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
Poland Outdoor flag 4x6ft	1	pc	6,000.00	6,000.00						1						
South Korea Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
Suva Fiji Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
Thailand Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
Taiwan Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
United Kingdom Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
United States of America Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
Vietnam Outdoor Flag 4x6ft	1	pc	6,000.00	6,000.00						1						
Zimbabwe Outdoor 4x5ft	1	pc	6,000.00	6,000.00						1						
International Flaglets	30	pc	60.00	1,800.00						30						
ASEAN Flag (Outdoor), 4x6ft	1	pc	4,800.00	4,800.00						1						
Sub-Total				158,900.00												
Grand Total				809,011.06												

Prepared by:


ANA MAROQUIZA M. QUILICOT

Noted by:


ANA MAROQUIZA M. QUILICOT
Unit Head/Project Leader

Noted By:


ALICIA M. FLORES
Head, Budget Office

Date: **03/31/2023**

➤ *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies