

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0111-168634

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: Department of Agronomy

Project Code: A.III.a

Purpose: Supplies and Materials

Total Budget : 35,000.00

Funding : GF-MOOE

PPMP #: 3-5-1546-2024-0-0-1

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies/Livestock																
Fertilizer, Complete, (14-14-14), 50 kg-bag	1	bag	3,000.00	3,000.00		1										
Sub-Total				3,000.00												
Fertilizers/Pesticide																
Fertilizer, Urea (45-0-0), 50 kg-bag	1	bag	3,500.00	3,500.00		1										
Sub-Total				3,500.00												
Office Furniture & Fixture																
Clerical Chair without Armrest	2	pieces	2,550.00	5,100.00		2										
Sub-Total				5,100.00												
Office Supplies																
Folder, Expanded, Long (Light Blue)	30	pcs	30.00	900.00		30										
Envelope, Expanding, with garter tie, green, long	30	pc	20.00	600.00		30										
Tape, Masking, 1" x 25 yards	30	rolls	48.00	1,440.00		30										
Scotch Tape 1 inch x 100 meters	30	rolls	40.00	1,200.00		30										
Staple Wire, #35	30	boxes	35.00	1,050.00		30										
Pen, Permanent Marker, black, broad tip	10	pieces	60.00	600.00		10										
Correction Tape, 8m x 5mm wide	10	pc	40.00	400.00		10										
Tape, Packaging, 2" x 100 yards, Clear	5	rolls	75.00	375.00		5										
Index Tab, PVC self adhesive 6" x 1/2", 25packs/box, Clear	2	boxes	850.00	1,700.00		2										
Sticky Index Tabs, Writable Colored Flat Arrow Page Markers Flags for File Notes	5	pack	146.00	730.00		5										

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<i>Sub-Total</i>				8,995.00												
<i>Grand Total</i>				20,595.00												

Prepared by:  **MILESA C. MARSADO**

Noted by:  **DIONESIO M. BAÑOC**
Unit Head/Project Leader

Noted By:  **ALICIA M. FLORES**
Head, Budget Office

Date: **01/11/2024**

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies