

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-USER/UNIT: **Department of Arts, Languages, and Literature**
 CHARGED TO **STF-MOOE**
 Project, Programs and Activities (PPAs):
 For the conduct of approved research

PPMP #: **PPMP-2025-033125-1079**
 Project Code: **DALL.CAS.0824-0225.01**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Office Equipment															
	Computer Printer, All-in-One/Multifunction Colored-Ink Tank	3 unit	42,000.00	Shopping - A				3								
	Digital Voice Recorder	1 unit	5,000.00	Shopping - A				1								
	External Hard Disk Drive (Portable, 1TB), USB 3.1	3 unit	10,500.00	Shopping - A				3								
	Sub-Total		57,500.00													
	Office Supplies															
	Folder, Pressboard, US, Long, Pink/Maroon	20 piece	600.00	NP - Small Value Procurement				20								
	Paper, Bond, A4, S-24, 80 gsm	15 reams	4,335.00	NP - Small Value Procurement				15								
	Sub-Total		4,935.00													
	TOTAL BUDGET:		62,435.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:



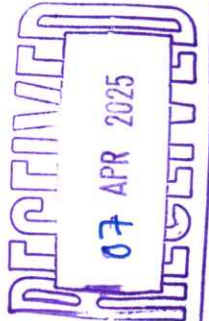
SHEENA MAE P. LUBRIO

Submitted by:



SHEENA MAE P. LUBRIO
Unit Head/Project Leader

Date: 04/07/2025



ALVIN M. ROQUE
UNIT HEAD