



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0906-60839

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: Department of Pure and Applied Chemistry

Project Code: DoPAC-HED 2023-GF-01

Purpose: For instruction use

Total Budget : 116,400.00

Funding : GF-MOOE

PPMP #: 15-5-48-2023-8-0-0

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
LED Bulb, 15 watts	20	pcs	300.00	6,000.00			20									
Sub-Total				6,000.00												
IT Supplies and Equipment																
Ink, Epson, genuine, (BK) T664, 70 ml	10	pieces	350.00	3,500.00				10								
Ink, Epson 003, Genuine Black 65mL	10	btl	350.00	3,500.00					10							
Ink, Black C13T05A100 for Epson Copier ProWF-C878R	2	pack	8,000.00	16,000.00					2							
Ink, Cyan C13T05A200 Epson Copier ProWF-C878R	2	box of 50's	9,000.00	18,000.00					2							
Ink, Magenta C13T05A300 for Epson Copier ProWF-C878R	2	box of 50's	9,000.00	18,000.00					2							
Sub-Total				59,000.00												
Office Supplies																
Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	5	pcs	192.00	960.00			5									
Alcohol, Ethyl, 70% solution, 500mL	20	btls	125.00	2,500.00		20										
Bathroom Deodorizer, with holder, at least 100g, any scent	10	pcs	80.00	800.00				10								
Broom, Soft (Tambo), Large, Heavy Duty	10	pcs	250.00	2,500.00				10								
Car Freshener, Gel, at least 70g, Lemon/Orange scent	5	cans	180.00	900.00				5								
Chlorine Granules, 1kg/pack	2	packs	185.00	370.00			2									
Class Record, (for College use)	10	pcs	40.00	400.00			10									

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Cleaner, Glass, 500mL, spray type, any scent	5	btl's	200.00	1,000.00					5							
Cleanser, Powder, 500g, any scent	10	btl's	76.00	760.00					10							
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	20	box of 50's	30.00	600.00			20									
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	20	boxes	14.00	280.00			20									
Duster, Microfiber (Cotton)	10	pcs	102.00	1,020.00					10							
Envelope, Expanding, with garter tie, blue, long	20	pc	15.00	300.00				20								
Fastener, Paper, plastic, 50 sets/box	10	boxes	38.00	380.00			10									
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00					100							
Folder, Pressboard, US, Blue, Long	20	pieces	30.00	600.00			20									
Mop Handle, Plastic	10	pieces	145.00	1,450.00								10				
Mop Rug, Heavy Duty, 100% cotton	10	pieces	90.00	900.00								10				
Multi-Insect Killer Spray, 250mL	3	tubes	200.00	600.00								10				
Sticky Note, 2 x 3, Yellow	10	pads	79.00	790.00					10							
Sticky Note, 3 x 3, Yellow	10	pads	84.00	840.00									10			
Paper, Bond, A4, S-24, 80 gsm	20	reams	289.00	5,780.00				20								
Pen, Ball, black	20	pieces	10.00	200.00			20									
Pen, Ball, blue	20	pieces	10.00	200.00				20								
Pen, Ball, red	20	pieces	10.00	200.00			20									
Pen, Highlighter, yellow	5	pieces	45.00	225.00			5									
Pen, Sign, .5mm, Gel-type, Blue	20	piece	35.00	700.00					20							
Pen, Whiteboard Marker, black	20	pieces	50.00	1,000.00			20									
Pen, Whiteboard Marker, red	20	pieces	50.00	1,000.00		20										
Pen, Whiteboard Marker, blue,	20	pieces	50.00	1,000.00		20										
Record Book, Big, 300 pages	10	pcs	110.00	1,100.00								10				
Ruler, Plastic, 12"	5	pieces	15.00	75.00					5							
Scissors, 6" heavy duty, good quality	2	piece	68.00	136.00			2									
Staple Wire, #35	20	boxes	30.00	600.00				20								
Tape, Double Sided, 1" x 10m	5	rolls	35.00	175.00			5									
Tape, Masking, 1" x 25 yards	10	rolls	48.00	480.00								10				
Tape, Packaging, 2" x 100 yards, Tan	5	rolls	75.00	375.00								5				
Thumb Tacks, Small Box	5	boxes	12.00	60.00								5				
Toilet Bowl and Urinal Cleaner, at least 500mL	5	btl's	125.00	625.00			5						5			

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Alcohol, Ethyl, 70% solution, 1 gallon	2	gallons	600.00	1,200.00			2									
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (JUMBO)	10	pc	150.00	1,500.00					10							
Stapler, HD No.35	1	pc	350.00	350.00		1										
Sub-Total				35,931.00												
Grand Total				100,931.00												

Prepared by: THELMA P. APAS Noted by: ELIZABETH S. QUEVEDO Date: 09/06/2022
TH *Elizabeth* Head, Budget Office *WOPAC-2021*

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
 Note: Please make a separate PPMP for each funding source.
 Categorize the entries such as Office Supplies, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
 Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies