

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Penal Pen, Fine blue & black	12	pcs	50.00	600.00		3		3			3			3		
Folder, File, Long, 14pts, White	24	piece	10.00	240.00		12					12					
Envelope, Expanding, with garter tie, brown, short	20	pc	20.00	400.00		10					10					
Staple wire remover	1	pieces	40.00	40.00		1										
Stapler, HD No.35	1	pc	400.00	400.00		1										
Staple Wire, #35	1	boxes	35.00	35.00		1										
PAPER CLIPS VINYL COATED ASSORTED 33MM, 100pcs per box	4	box of 50's	25.00	100.00		2					2					
Alcohol, Ethyl, 70% solution, 1 gallon	3	gallons	600.00	1,800.00		1		1			1					
Cotton, 400g	3	packs	300.00	900.00		1		1			1					
Dishwashing Sponge	50	pcs	35.00	1,750.00		12		12			14			12		
Dishwashing Liquid Soap, Refill 350ml	12	pack	150.00	1,800.00		3		3			3			3		
Soap, Detergent, Powder, 1 kilopak, any scent	12	kl	150.00	1,800.00		3		3			3			3		
Foil, Aluminum, 7m x 30cm (approx. 130g)	6	boxes	150.00	900.00		2		2			2					
Wax Paper, at least 23m x 30cm	12	rolls	240.00	2,880.00		3		3			3			3		
Rags, large, good quality, size 24"x15", water absorbent	12	pcs	40.00	480.00		12										
Glass cleaner 500ml lemon w/spray	12	btl's	200.00	2,400.00		3		3			3			3		
Mop Handle, aluminum, screw type, heavy duty, at least 4 ft long	1	pieces	500.00	500.00												
Tape, Double Sided, 1" x 10m	6	rolls	45.00	270.00		2		2			2					
Sub-Total				103,972.00												
Grand Total				299,948.00												

Prepared by:

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Noted by:

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Noted By:

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Date: 01/15/2024

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
 Note: Please make a separate PPMF for each funding source.
 Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
 Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CV 2024

Unit/Office/Dept/Div: **National Coconut Research Center-Visayas**
Project Code: **STF 6.5**
Purpose: **laboratory use**

Total Budget : **300,000.00**
Funding : **STF**
PPMP #: **23-1-1080-2024-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies/Livestock																
Net bags	12	pc	20.00	240.00		3		3			3			3		
Popsicle Stick, 100s	24	box of 50's	30.00	720.00		6		6			6			6		
Funnel 13.2*13.2cm (L)	2	pcs	50.00	100.00		1		1								
Sub-Total				1,060.00												
Food & Food Ingredients																
Flour	24	bag	1,000.00	24,000.00		6		6			6			6		
White sugar	400	pack	100.00	40,000.00		100		100			100			100		
Butter	500	gms	40.00	20,000.00		125				125			125		125	
Condensed milk	200	can	50.00	10,000.00		50		50			50			50		50
Evaporated Milk	200	can	25.00	5,000.00		50		50			50			50		50
Cornstarch	20	kgs	45.00	900.00		5				5			5		5	
Table Salt, Sodium Chloride	2	kilos	12.00	24.00		1					1					
baking powder	36	pack	55.00	1,980.00		9		9			9			9		
Coconut Oil	12	L	70.00	840.00		4		4			4					
Egg	108	dozen	200.00	21,600.00		27		27			27			27		
All Purpose Cream	48	cans	85.00	4,080.00		12		12			12			12		
Plastic Food Gloves	24	packs	60.00	1,440.00		6		6			6			6		
regular commercial brown sugar	100	kilos	90.00	9,000.00		25		25			25			25		
Sub-Total				138,864.00												
IT Supplies and Equipment																