

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2024

Unit/Office/Dept/Div: Learning & Development and Human Resource Accreditation Office

Project Code: OVPAF Fund

Purpose: 124th Philippine Civil Service Anniversary

Total Budget : 28,000.00

Funding : STF

PPMP #: PPMP-2024-051024-0106

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Awards & Tokens																
Printing of Loyalty Certificates for Loyalty Award - colored including paper - Cryogen white 120g	200	pcs	40.00	8,000.00									200			
Sub-Total				8,000.00												
Office Supplies and General Merchandise Products																
Yoga Mats	10	pcs	200.00	2,000.00									10			
Vacuum Flasks	5	pcs	400.00	2,000.00									5			
Electric Kettle	5	pcs	300.00	1,500.00									5			
Oven Toaster	2	pcs	1,500.00	3,000.00									2			
rice cooker	1	pc	2,000.00	2,000.00									1			
Scarf	10	pcs	100.00	1,000.00									10			
towels	10	pcs	100.00	1,000.00									10			
umbrellas	10	pcs	100.00	1,000.00									10			
Glass Set	10	boxes	250.00	2,500.00									10			
Blender	2	pcs	1,500.00	3,000.00									2			
Tumblers	10	pcs	100.00	1,000.00									10			
Sub-Total				20,000.00												
Grand Total				28,000.00												

Prepared by: _____

LUVILLA G. ALCOBER

Submitted by: _____

HONEY SOFIA V. COLIS
Unit Head/Project Leader

{{-- Date: 05/13/2024

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies