



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE


PPMP-2025-1008-302223

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. 01
☒ INDICATIVE ☐ FINAL

Fiscal Year: 2026
End-user or Implementing Unit: Department of Plant Breeding and Genetics

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
Construction and Electrical Supplies											
Bulb, LED, 15W	Goods	30 pieces * 11	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	6,000.00	• Technical Specification	
Sub-Total									6,000.00		
Fuel & Lubricants											
Fuel, Diesel	Goods	161 liters * 17	NP - Agency to Agency	No	01/2026	01/2026	02/2026	GF-MOOE	9,982.00	• Technical Specification	
Sub-Total									9,982.00		
Office Supplies											


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Scissors, 6" heavy duty, good quality	Goods	5 piece	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	340.00		
Sub-Total									340.00		
Office Equipment											
LCD Projector, 3LCD Technology	Goods	2 unit * 20	NP - Agency to Agency	No	01/2026	01/2026	04/2026	GF-MOOE	60,000.00	• Technical Specification	
Sub-Total									60,000.00		
IT Supplies and Equipment											
Wi-Fi All-in-One Ink Tank Printer with ADF	Goods	1 unit * 28	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	17,000.00	• Technical Specification	
Sub-Total									17,000.00		
Miscellaneous Expenses											
Contingency Fund - DPBG	Goods	1 pcs	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	10,000.00	• Market Scoping Checklist	
TRAVEL EXPENSE	Goods	1 pc	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	10,000.00	• Market Scoping Checklist	
Sub-Total									20,000.00		
Common-Use Supplies & Equipment (CSE)											
Air Freshener, Aerosol type	Goods	5 cans * 1	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	1,475.00	• Technical Specification	

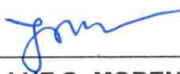
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Alcohol, Ethyl, 500mL	Goods	4 btls * 2	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	400.00	• Technical Specification	
Battery, Dry Cell, AA	Goods	5 packs * 3	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	500.00	• Technical Specification	
Battery, Dry Cell, AAA	Goods	5 packs * 4	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	675.00	• Technical Specification	
Binder Clips / Backfold Clips, 1-1/4" (approx. 32 mm)	Goods	5 boxes * 5	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	185.00	• Technical Specification	
Binder Clips / Backfold Clips, 2" (approx. 50 mm)	Goods	5 boxes * 6	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	410.00	• Technical Specification	
Bond Paper, 80 gsm, A4	Goods	92 reams * 7	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	25,300.00	• Technical Specification	
Bond Paper, 80 gsm, Long	Goods	10 reams * 8	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	3,050.00	• Technical Specification	
Broom (Walis Tambo) / Soft Broom	Goods	5 pcs * 9	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	1,985.00	• Technical Specification	
Broom (Walis Ting-Ting) / Broom Stick	Goods	5 pcs * 10	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	300.00	• Technical Specification	
Computer Mouse, Wireless	Goods	4 pcs * 12	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	2,488.00	• Technical Specification	

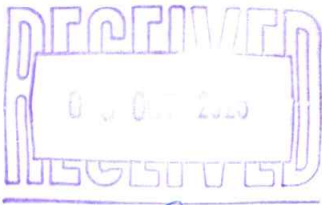
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Detergent Powder, 1 kilogram	Goods	3 packs * 14	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	420.00	• Technical Specification	
Dust Pan	Goods	2 pcs * 16	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	240.00	• Technical Specification	
Whiteboard Marker / Whiteboard Pen, Black	Goods	10 pcs * 25	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	750.00	• Technical Specification	
Whiteboard Marker / Whiteboard Pen, Blue	Goods	10 pcs * 26	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	750.00	• Technical Specification	
Whiteboard Marker / Whiteboard Pen, Red	Goods	10 pcs * 27	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	750.00	• Technical Specification	
Sub-Total									39,678.00		
Non-Common-Use Supplies and Equipment (Non-CSE)											
Dishwashing Liquid, at least 475 mL	Goods	10 btls	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,650.00		
Glass Cleaner	Goods	5 btls * 18	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,250.00	• Technical Specification	
Laminating Film, A4	Goods	2 boxes * 19	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,620.00	• Technical Specification	
Liquid Bleach	Goods	10 gallon * 21	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	2,100.00	• Technical Specification	

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Spin Mop with Bucket	Goods	1 sets * 23	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	3,920.00	• Technical Specification	
Sub-Total									10,540.00		
TOTAL BUDGET:									163,540.00		

* Please see attached specification

Prepared by: 
RUBIO B. TIMKANG
 Administrative Aide III
 DPBG
 Date: 10-8-2025

Submitted by: 
LUZ O. MORENO
 Professor V
 NARC
 Date: 10-8-2025



Date Generated: 10/08/2025

SPECIFICATION

1. Air Freshener, Aerosol type

- net content: at least 300 mL
- clean and refreshing scent

2. Alcohol, Ethyl, 500mL

- 70% (± 2) v/v Ethanol (Ethyl Alcohol)
- Volume (min.): 500ml
- Colorless clear liquid
- Cap: Flip-top/pull-up/twist cap
- Scented
- Brand, formulation, indications and precautions must be engraved/ embossed/ printed/ thermally adhered on the bottle

3. Battery, Dry Cell, AA

- 4 pcs/pack
- Voltage: 1.5 volts
- Type: Alkaline
- No mercury and cadmium added
- Positive polar ends must be marked

4. Battery, Dry Cell, AAA

- 4 pcs/pack
- Voltage: 1.5 volts
- Type: Alkaline

- No mercury and cadmium added
- Positive polar ends must be marked

5. Binder Clips / Backfold Clips, 1-1/4" (approx. 32 mm)

- 12 pcs/box
- all metal
- binding capacity: at least 12mm

6. Binder Clips / Backfold Clips, 2" (approx. 50 mm)

- 12 pcs/box
- all metal
- binding capacity: at least 19mm

7. Bond Paper, 80 gsm, A4

- 500 sheets/ream
- lint-free, bright white paper
- acid-free
- manufacturer should be ISO 9001:2015 (Quality Management System and 14004:2015 (Environmental Management System) certified

8. Bond Paper, 80 gsm, Long

- 500 sheets/ream
- lint-free, bright white paper
- acid-free
- manufacturer should be ISO 9001:2015 (Quality Management System and 14004:2015 (Environmental Management System) certified

9. Broom (Walis Tambo) / Soft Broom

- Gross Weight (max): 500 grams
- Handle: cylindrical, wood, smooth finish, plastic coated
- Must be suitable for hanging
- Diameter of handle (min): 19 mm
- Length of handle (min): 510 mm
- Dry Weight of Tiger Grass (min): 220 grams
- Length of Tiger Grass: 300 mm
- with durable stitching

10. Broom (Walis Ting-Ting) / Broom Stick

- Made of mature coconut midribs
- Grip Material: Braided yantok or nylon
- Usable Length: At least 760 mm
- Rib Count: at least 350 pieces

11. Bulb, LED, 15W

- **Wattage:** 15 Watts
- **Lumens:** 1521
- **Color Temperature:** Daylight
- **Beam Angle:** 200 degrees
- **Voltage:** 170-240 V AC, 50/60Hz
- **Bulb Holder:** E27
- **Life Hours:** 15,000 hours
- **Material:** PC cover & Aluminum PCB

12. Computer Mouse, Wireless

- Connection Type: Wireless with USB receiver
- Tracking Method: Optical
- Resolution (min): 1,000 dpi
- with scroll wheel and left and right click button
- Plug-and-Play

- with USB receiver slot

13. Contingency Fund - DPBG

No specification provided.

14. Detergent Powder, 1 kilogram

- at least 1 kilogram as packed
- with scent

15. Dishwashing Liquid, at least 475 mL

No specification provided.

16. Dust Pan

- made of rigid plastic
- with detachable handle with at least 30mm diameter, 600mm length
- handle shall not detach during usage
- base is at least 1.25mm thick, 260mm front width, 200mm back width, 225mm depth

17. Fuel, Diesel

- good quality

18. Glass Cleaner

- 500mL/btl
- spray type

19. Laminating Film, A4

- 100 pcs/box
- Thickness: 125 microns
- Size: 216 x 303 mm (A4)

20. LCD Projector, 3LCD Technology

Projection System Technology:

- **Type:** RGB Liquid Crystal Shutter Projection System (3LCD), 3-chip technology

Light Output:

- **White Light Output (Normal/Eco):** 3,600 lm
- **Colour Light Output:** 3,600 lm

Resolution:

- **Native Resolution:** XGA (1024 x 768)
- **Aspect Ratio:** 4:3

LCD Panel:

- **Size:** 0.55" (C2fine)

Light Source:

- **Type:** 210W UHE
- **Life (Normal / Eco):** 6,000 / 12,000 hours

Inputs:

- **Analog Input:** D-Sub 15pin (1)
- **Digital Input:** HDMI (1)

USB Interface:

- **Type:** USB Type B (1) – For Firmware Update, Copy OSD Settings

21. Liquid Bleach

- at least 3785 mL
- multipurpose bleach
- 99.9% Antibacterial

22. Scissors, 6" heavy duty, good quality

No specification provided.

23. Spin Mop with Bucket

- spin-dry bucket with 1 pc microfiber mop head
- 360 degrees rotating mop head
- polypropylene plastic (mop bucket)
- stainless steel mop handle
- with water outlet
- with separate tanks for freshwater and wastewater
- dimension: at least L 47.5 x W 26 x H 24.5 cm

24. TRAVEL EXPENSE

No specification provided.

25. Whiteboard Marker / Whiteboard Pen, Black

- Tip: Bullet
- low odor
- xylene free
- alcohol based ink
- writing width: 1.80 mm - 2.20 mm
- tip size: 4.0 mm

26. Whiteboard Marker / Whiteboard Pen, Blue

- Tip: Bullet
- low odor
- xylene free
- alcohol based ink
- writing width: 1.80 mm - 2.20 mm
- tip size: 4.0 mm

27. Whiteboard Marker / Whiteboard Pen, Red

- Tip: Bullet
- low odor
- xylene free
- alcohol based ink
- writing width: 1.80 mm - 2.20 mm
- tip size: 4.0 mm

28. Wi-Fi All-in-One Ink Tank Printer with ADF

Printer Type:

Printer Type:Print, Scan, Copy, Fax with ADF

Printing Technology:

Print Method:On-demand inkjet (Piezoelectric)

Printer Language:ESC/P-R, ESC/P Raster

Nozzle Configuration:180 x 1 nozzles Black, 59 x 1 nozzles per Colour (Cyan, Magenta, Yellow)

Maximum Resolution:5760 x 1440 dpi

Automatic 2-sided Printing:No

Print Speed:

Photo Default - 10 x 15 cm / 4 x 6 " *1:Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless)*2

Draft, A4 (Black / Colour):Up to 33 ppm / 15 ppm*2

ISO 24734, A4 Simplex (Black / Colour):Up to 10 ipm / 5.0 ipm*2

First Page Out Time from Ready Mode (Black / Colour):Approx. 10 sec / 16 sec*2

Copying:

Maximum Copies from Standalone:99 copies

Reduction / Enlargement:25 – 400 %

Maximum Copy Resolution:600 x 600 dpi

Maximum Copy Size:Legal

ISO 29183, A4 Simplex Flatbed (Black / Colour):Up to 7.7 ipm / 3.8 ipm

Scanning:

Scanner Type:Flatbed colour image scanner

Sensor Type:CIS

Optical Resolution:1200 x 2400 dpi

Maximum Scan Area:216 x 297 mm

Scanner Bit Depth (Colour):48-bit input, 24-bit output

Scanner Bit Depth (Grayscale):16-bit input, 8-bit output

Scanner Bit Depth (Black & White):16-bit input, 1-bit output

Scan Speed:

Scan Speed (Flatbed / ADF (Simplex)):200dpi, Black: 12 sec / Up to 4.5 ipm
200dpi, Colour: 29 sec / Up to 4.5 ipm

ADF Specifications:

Support Paper Thickness:64 – 95 g/m²

Paper Capacity:30 pages (A4), 10 pages (Legal)

Fax Function:

Type Of Fax:Walk-up black-and-white and colour fax capability

Receive Memory / Page Memory:1.1 MB, Page memory up to 100 pages

Error Correction Mode:ITU-T T.30**Fax Speed (Data Transfer Rate):**Up to 33.6 kbps, Approx. 3 sec/page

Fax Resolution:Up to 200 x 200 dpi

Transmission Paper Size (Flatbed):Letter, A4

Transmission Paper Size (ADF):A4, Letter, 8.5 x 13", Legal, Oficio 9, Mexico-Oficio, Indian-Legal

Receiving Paper Size:A4, Letter, Legal

Speed Dial / Group Dial:Up to 100 numbers, 99 groups

Fax Features:PC Fax (Transmission / Receive), Automatic Redial, Address book, Broadcast Fax (Mono Only), Transmit Reservation, Polling Reception

Paper Handling:

Number of Paper Trays:1

Standard Paper Input Capacity:Up to 100 sheets of Plain paper (80 g/m2)
Up to 20 sheets of Premium Glossy Photo Paper

Output Capacity:Up to 30 sheets of Plain Paper (80 g/m2)
Up to 20 sheets Premium Glossy Photo Paper

Paper Size:Legal (8.5 x 14"), Indian-Legal (215 x 345 mm), 8.5 x 13", Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), 5 x 7", 5 x 8", 4 x 6", Envelopes: #10, DL, C6

Maximum Paper Size:215.9 x 1200 mm

Print Margin:0 mm top, left, right, bottom via custom settings in printer driver *3

Supported OS and Applications:

Operating System Compatibility:Windows XP / XP Professional / Vista / 7 / 8 / 8.1 / 10
Windows Server 2003 / 2008 / 2012 / 2016 / 2019
Only printing functions are supported for Windows Server OS
Mac OS X 10.6.8 or later

Noise Level:

PC Printing/ Premium Glossy Photo Paper**Best Photo:**Sound Power (Black / Colour) 5.1 / 5.1 B(A), Sound Pressure (Black / Colour) 38 dB(A) / 38 dB(A)**PC Printing / Plain Paper Default*4:**Sound Power (Black / Colour) 6.3 B(A) / 6.2 B(A),
Sound Pressure (Black / Colour) 51 dB(A) / 48 dB(A)**Dimensions and Weight:****Dimensions (W x D x H):**375 x 347 x 237 mm**Weight:**5.0 kg**Consumables:****Black Ink Bottle:**Page Yield*5: 4,500 Pages

Order Code: 003 (C13T00V100/ C13T00V199 (Indonesia))

Cyan Ink Bottle:Page Yield*5: 7,500 Pages (Composite Yield)

Order Code: 003 (C13T00V200 / C13T00V299 (Indonesia))

Magenta Ink Bottle:Page Yield*5: 7,500 Pages (Composite Yield)

Order Code: 003 (C13T00V300 / C13T00V399 (Indonesia))

Yellow Ink Bottle:Page Yield*5: 7,500 Pages (Composite Yield)

Order Code: 003 (C13T00V400 / C13T00V499 (Indonesia))

Electrical Specifications:**Rated Voltage:**AC 220 – 240 V**Rated Frequency:**50 – 60 Hz**Operating:**12 W**Sleep:**0.7 W**Power Off:**0.2 W**Standby:**4.5 W**Interface:**

USB:USB 2.0

Network:Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct

Network Protocol:TCP/IPv4, TCP/IPv6

Network Management Protocols:SNMP, HTTP, DHCP, BOOTP, APIPA, PING, DDNS, mDNS, SLP, WSD, LLTD

Control Panel:

LCD Screen:1.44" Colour LCD