



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2021

Unit/Office/Dept/Div: Department of Statistics

Project Code: **DEPSTAT-2021**

Purpose: For Department of Statistics use.

Total Budget : 130,000.00

Funding : GF- MOOE

[illegible]

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Soap, Dishwashing, Liquid, 250mL	2	btls	150.00	300.00	2											
Soap, Toilet, regular size	8	pieces	35.00	280.00	8											
Soap, Detergent, Powder, 1 kilo/pack, any scent	2	kl	105.00	210.00	2											
Stick Broom (tingting) 6" fr the top, approx 370 pcs	2	piece	18.00	36.00	2											
Paper, Bond, A4, S-24, 80 gsm	6	reams	289.00	1,734.00	6											
Pen, Whiteboard Marker, black	6	pieces	50.00	300.00	6											
Ink, Refill, for Whiteboard Marker, Black, 30mL	5	btls	165.00	825.00	5											
Fastener, Paper, plastic, 50 sets/box	6	boxes	38.00	228.00	6											
Disinfectant Spray, 340g	2	can	465.00	930.00	2											
Pencil, Lead, #2, w/ eraser	6	pieces	10.00	60.00	6											
Record Book, Big, 300 pages	4	pcs	80.00	320.00	4											
Paper, Photo, high gloss, A4, 230G, 20 shts/pack	2	pack	250.00	500.00	2											
Glue, Padding, 1kg, for paper binding	4	btls	345.00	1,380.00	2						2					
Pen, Ball, blue	36	pieces	10.00	360.00	36											
Scissors, 8" heavy duty, good quality	2	pieces	75.00	150.00	2											
Broom, Soft (Tambo), Large, Heavy Duty	6	pcs	250.00	1,500.00	6											
Disinfectant Cleaner, multi-surface, scented	2	gal	300.00	600.00	2											
Desk Tray, Plastic, Triple, Dimension: approx. 13 x 28 x 38cm, any color	2	pcs	550.00	1,100.00	2											
Folder, Ordinary, A4	100	pcs	7.00	700.00	100											
Sub-Total				13,193.00												
Grand Total				112,653.00												

Prepared by: 
VIRGELIO M. ALAO

Noted by: 
VIRGELIO M. ALAO
Unit Head/Project Leader

Funds Available: _____
MYRNA S. PANCITO
Head, Budget Office

Date: **09/23/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies