



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

☒ Original PPMF
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

Unit/Office/Dept/Div: Visayas Consortium for Agri. & Resources Program
Project Code: ViCARP.19

Total Budget : 500,000.00
Funding : GF

[illegible]

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Envelope, Brown, 9 x 12-1/2, #150 lbs good qty	50	pieces	5.00	250.00				50								
Tape, Masking 2" x 50m, good quality	5	rolls	56.70	283.50	5											
Pen, Highlighting, Stabilo Boss asstd color	10	pieces	15.00	150.00	10											
Soap, Dish washing Liquid Refill Lemon 200ml	5	pack	36.00	180.00	5											
Paper, Book long 8 x 13 80gsm Double A	10	reams	250.00	2,500.00	5			5								
Scissors, 8" heavy duty, good quality	5	pieces	300.00	1,500.00	5											
Staple Remover twin jaws	3	pieces	6.55	19.65	3											
Tape, Adhesive, double tape 1"	5	rolls	23.00	115.00	5											
Tissue Paper, 250 twin-ply shts,	100	piece	8.15	815.00	50			50								
Sub-Total				48,020.65												
Grand Total				81,020.65												

Prepared by: ELMERA Y. BAÑOC

Noted by: OTHELLO B. CAPUNO
Unit Head/Project Leader

Funds Available: MYRNA S. PANCITO
Head, Budget Office

Date: 07/28/2020

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies