

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0719-49342

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: **University Services Health, Emergency & Rescue**

Project Code: **USHER - Admin office**

Purpose: **For the incoming face-face class enrollment use.**

Total Budget : **100,000.00**

Funding : **STF**

PPMP #: **146-1-335-2022-6-0-0**

| General Description | Quantity | Unit | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) | | | | | | | | | | | |
|-------------------------------------|----------|-------|-----------|------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| IT Supplies and Equipment | | | | | | | | | | | | | | | | |
| Printer EPSON LQ310 Dotmatrix 80col | 1 | unit | 12,000.00 | 12,000.00 | | | | | | | | 1 | | | | |
| Sub-Total | | | | 12,000.00 | | | | | | | | | | | | |
| Office Supplies | | | | | | | | | | | | | | | | |
| Paper, Bond, A4, S-20, 70 gsm | 100 | reams | 253.00 | 25,300.00 | | | | | | | | 100 | | | | |
| Paper, Bond, Long, S-20, 70 gsm | 20 | reams | 286.00 | 5,720.00 | | | | | | | | 20 | | | | |
| Paper, Bond, Short, S-20, 70 gsm | 10 | reams | 245.00 | 2,450.00 | | | | | | | | 10 | | | | |
| Paper, Mimeo, WW, Long, S-20 | 20 | reams | 228.00 | 4,560.00 | | | | | | | | 20 | | | | |
| Sub-Total | | | | 38,030.00 | | | | | | | | | | | | |
| Printing Services | | | | | | | | | | | | | | | | |
| Kyocera toner kit TK-1175 | 2 | btls | 8,000.00 | 16,000.00 | | | | | | | | 2 | | | | |
| Sub-Total | | | | 16,000.00 | | | | | | | | | | | | |
| Grand Total | | | | 66,030.00 | | | | | | | | | | | | |

Prepared by: CLARA P. MERCADO

Noted by: ELWIN JAY V. YU
Unit Head/Project Leader

Noted By: ALICIA M. FLORES
Head, Budget Office

Date: **07/19/2022**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies