

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



120-5-915-2022-1-0-0

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2022

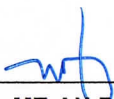
Unit/Office/Dept/Div: **Online Programs Office**
 Project Code: **OPO-2022**
 Purpose: **e**

Total Budget : **175,000.00**
 Funding : **GF-MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65mL	5	btl	350.00	1,750.00		5										
Ink, EPSON 003,Genuine Cyan 65mL	5	btl	350.00	1,750.00		5										
Ink, EPSON 003,Genuine Magenta 65mL	5	btl	350.00	1,750.00		5										
Ink, EPSON 003,Genuine Yellow 65mL	5	btl	350.00	1,750.00		5										
Sub-Total				7,000.00												
Office Furniture & Fixture																
Open Type Filing Cabinet	1	pc	8,500.00	8,500.00		1										
Sub-Total				8,500.00												
Office Supplies																
Desk Tray, Metal, Double, Black, Dimension: approx. 18 x 25 x 38cm	2	pcs	500.00	1,000.00	2											
Envelope, Expanding, with garter tie, green, long	20	pc	15.00	300.00		20										
Fastener, Paper, plastic, 50 sets/box	5	boxes	38.00	190.00		5										
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00		100										
Glue, Multi-Purpose, White, at least 454g (473mL)	2	btls	495.00	990.00		2										
Ink, Refill, for Permanent Marker, Green, 30mL	5	btls	115.00	575.00		5										
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	10	pcs	195.00	1,950.00		10										
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	10	pcs	100.00	1,000.00		10										
Paper, Bond, A4, S-20, 70 gsm	30	reams	253.00	7,590.00		30										

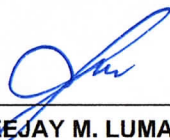
General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Paper, Bond, Long, S-20, 70 gsm	10	reams	286.00	2,860.00		10										
Pen, Permanent Marker, black, fine tip	5	pieces	60.00	300.00		5										
Pen, Permanent Marker, blue, fine tip	5	pieces	60.00	300.00		5										
Pen, Ball, blue	20	pieces	10.00	200.00		20										
Pen, Sign, .5mm, Gel-type, Blue	20	piece	35.00	700.00		20										
Pen, Sign, .5mm, Gel-type, Black	20	piece	35.00	700.00		20										
Record Book, Big, 500 pages	5	pcs	115.00	575.00		5										
Ruler, Plastic, 24"	5	pieces	35.00	175.00		5										
Alcohol, Isopropyl, 70% solution, 500mL, pump type	5	btls	250.00	1,250.00		5										
Ready-Made Curtain (RMC), Cream color	13	pc	450.00	5,850.00		13										
Index Tab, transparent, self-adhesive, transparent, 5sets/box	10	boxes	65.00	650.00		10										
Tape, Double Sided, 3/4" x 10m	10	rolls	26.00	260.00		10										
Tape, Transparent, 24mm x 50m	10	rolls	120.00	1,200.00		10										
Folder, Pressboard, Long, Brown with Plastic cover	10	pcs	20.00	200.00		10										
Folder, Expanded, Long (Light Blue)	10	pcs	20.00	200.00		10										
Empty Water Bottle (5 gallon), round, blue	2	pc	190.00	380.00		2										
Date stamp, 10 years advance or more	2	pcs	195.00	390.00		2										
Received Stamp	2	pcs	200.00	400.00		2										
Stamping Pad size 4	2	pieces	134.00	268.00		2										
Ink, for stamp pad, violet, 30mL, w/ applicator	5	btls	35.00	175.00		5										
Received Stamp with Office Name	1	unit	500.00	500.00		1										
Sub-Total				32,128.00												
Grand Total				47,628.00												

Prepared by:



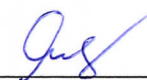
ME-AN-D. VILLAS

Noted by:



DEEJAY M. LUMANAO
Unit Head/Project Leader

Funds Available:



ALICIA M. FLORES
Head, Budget Office

Date: **09/23/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies