



VISAYAS
STATE UNIVERSITY



VSU RADIO
DYDC-FM 104.7

04 September 2024

DR. ELWIN JAY V. YU

VP for Administration and Finance
Visayas State University

Dear Dr. Yu,

Greetings!

I am writing on behalf of DYDC-FM to formally appeal for a reconsideration of our previous request for financial support for the purchase of a mobile phone, which is crucial for our outside broadcasting needs, particularly in the coverage of local news and current affairs.

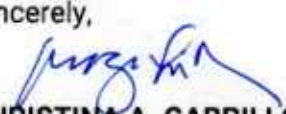
Since January, we have been working diligently to enhance our news and current affairs programming. As part of this effort, our team has been utilizing personal mobile phones to conduct on-site reporting and live broadcasts. Unfortunately, due to the high frequency of use and the demanding nature of our coverage, several of our staff members' phones have become non-functional and are no longer suitable for this purpose.

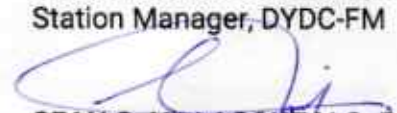
To maintain the quality and reliability of our broadcasts, it is essential that we acquire a dedicated mobile phone that meets the technical requirements for outside broadcasting. See attached mobile phone specifications for patching at the announcer's studio.

We kindly request a grant of twenty thousand (P20,000) pesos only to purchase a suitable mobile phone for this purpose. This will not only ensure the continuity of our news coverage but also enable us to deliver timely and accurate information to our audience.


We would be grateful if you could consider our request. We look forward to having your positive response.

Sincerely,


CHRISTINA A. GABRILLO, PhD
Station Manager, DYDC-FM



SEAN O. VILLAGONZALO, PECE
Radio Engineer, DYDC-FM


Approved:


DR. ELWIN JAY V. YU *ex-14 9/11/24*
VP for Administration and Finance

for Fin. Com. discussion

Approved for Lab Share Use:


ULRICK B. ALVIOLA
PDC Head


ALICIA M. FLORES
ASAO

