



February 21, 2022

Dr. Dilberto O. Ferraren
Project Leader
PRCRTC
Visca, Baybay City, Leyte

Dear **Dr. Ferraren**:

Herewith is the approved CY 2022 budget appropriation for your project entitled "**Taro Breeding for Adaptability to Different Agronomic Management Schemes and Environmental Conditions Documentation**" with project code: **PRCRTC 140** in the total amount of **Php 180,379.20** charged to the VSU General Appropriation Act (GAA) with the following breakdown:

MOOE CY 2022	
Traveling Expenses	Php 6,000.00
Supplies and Materials	15,000.00
General Services	159,379.20
TOTAL (Php)	180,379.20

In observance to the University's research monitoring and evaluation protocols, the following reminders are hereby provided for the researcher (s) to follow:

1. Submission of quarterly research progress reports of the study to the project leader (**Attachment 1**).
2. Submit to the project leader every 1st week of July of every year the midyear research progress reports of the study (**Attachment 2**).
3. Submit every 1st week of January of the succeeding year the annual research progress reports of the study to the project leader (**Attachment 3**).
4. Submit the research highlights or papers of the study for presentation in coordination with the project leader during the Research In-house Review and Evaluation (**Attachment 4**).
5. Present a paper in the regional/ national R&D Symposia/fora (**as scheduled by Consortium/National agency concerned with prescribed standard format**).
6. Submit to the project leader your terminal report three (3) months after completion of research study (**Attachment 5**).
7. Publish articles of significant research findings in indexed / peer-reviewed journals.