

- ☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte



**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**CY 2022**

Unit/Office/Dept/Div: **Office of the Vice President for Admin. & Finance**  
 Project Code: **Snacks during workshop on Formulating the University-wide Calibration Plan/Document Review.**  
 Purpose: **To serve the snacks during workshop**

Total Budget : **3,500.00**  
 Funding : **STF**  
 PPMP #: **59-1-586-2022-1-0-5**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Food &amp; Food Ingredients</b>																
Snacks (Am & Pm)	70	set	50.00	3,500.00		70										
<b>Sub-Total</b>				<b>3,500.00</b>												
<b>Grand Total</b>				<b>3,500.00</b>												

Prepared by:   
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Noted by:   
**DANIEL LESLIE S. TAN**  
 Unit Head/Project Leader

Funds Available:   
**ALICIA M. FLORES**  
 Head, Budget Office

Date: **02/17/2022**

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation  
 Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies