



48-4-845-2021-8-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

Unit/Office/Dept/Div: **Visayas Consortium for Agri. & Resources Program**

Project Code: **VICARP-2020**

Purpose: **For consortium's operation**

Total Budget : **2,709,384.00**

Funding : **TF**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Communication/Courier Services																
Globe Pre-paid Cell Card, 500Php	50	pc	550.00	27,500.00	25						25					
Smart Prepaid Cell Card, 500Php	50	pc	550.00	27,500.00				25			25					
Sub-Total				55,000.00												
IT Supplies and Equipment																
Laptop 14" (i5)	1	unit	44,000.00	44,000.00	1											
External Hard Disk Drive (Portable, 2TB), USB 3.0	1	unit	5,500.00	5,500.00	1											
Epson EcoTank L3110 PrinterPrintingthod. Epson Micro Piezo™ print head, Nozzle Configuration. 18	1	unit	10,000.00	10,000.00	1											
Sub-Total				59,500.00												
Office Equipment																
Water Dispenser, Cabinet type	1	pc	10,000.00	10,000.00	1											
Sub-Total				10,000.00												
Office Supplies																
Folder, File, Short, 14pts, White	50	piece	8.00	400.00				25			25					
Folder, Pressboard, US, Green, Long	100	pcs	30.00	3,000.00	25			25			25			25		
Envelope, Document, Brown, 150 lbs, Long	30	pc	7.00	210.00	15						15					
Scissors, 8" heavy duty, good quality	5	pieces	75.00	375.00	5											
Soap, Dishwashing, Liquid, 250ml	20	btls	150.00	3,000.00	5			5			5			5		
Soap, hand, liquid, 250 ml	10	btls	90.00	900.00	10											
Staple wire remover	2	pieces	34.00	68.00	2											
Tissue, Bathroom, 2 Ply, 12rolls/pack	100	pack	204.00	20,400.00	25			25			25			25		

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<i>Sub-Total</i>				28,353.00												
<i>Grand Total</i>				152,853.00												

Prepared by: 
ELMERA Y. BAÑOC

Noted by: 
OTHELLO B. CAPUNO
 Unit Head/Project Leader

Funds Available: 
ERLINDA S. ESGUERRA
 Head, Accounting Office

Date: 09/23/2020

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
 Note: Please make a separate PPMF for each funding source.
 Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
 Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies