

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0831-58566

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: College of Forestry & Environmental Sciences

Project Code: CFES-Higher Education 2023

Purpose: For official use

Total Budget : 150,000.00

Funding : GF-MOOE

PPMP #: 36-5-1556-2023-7-0-0

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies																
Flower Pots	20	pc	120.00	2,400.00										20		
Flower Pots, Small	10	pc	45.00	450.00										10		
Pots for Flowers	20	pc	85.00	1,700.00										20		
Sub-Total				4,550.00												
Food & Food Ingredients																
Red Wine Glass	3	set	650.00	1,950.00										3		
Table Napkin	5	pack	120.00	600.00										5		
Sub-Total				2,550.00												
Hardware																
Door Knob	4	piece	1,000.00	4,000.00										4		
Sub-Total				4,000.00												
Medical & Dental Supplies & Equipment																
ice bag 6"	1	piece	105.00	105.00										1		
Sub-Total				105.00												
Office Equipment																
Bread Toaster, 4 slots	1	unit	3,200.00	3,200.00										1		
Sub-Total				3,200.00												
Office Furniture & Fixture																
L shape sofa set, 4 seater with 1 seat extension plus 2 seater	1	set	38,000.00	38,000.00										1		
Dish Cabinet	1	unit	10,000.00	10,000.00										1		

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Venetians Duo Roller Blinds Plain Curtain, 180*160cm	4	piece	1,600.00	6,400.00										4		
Venetians Duo Roller Blinds Plain Curtain, 130*170 (W*L)	3	pc	800.00	2,400.00										3		
Sub-Total				56,800.00												
Office Supplies																
Bathroom Deodorizer, with holder, at least 100g, any scent	12	pcs	80.00	960.00										12		
Chlorine Granules, 1kg/pack	1	packs	185.00	185.00										1		
Clip, Double Binder, 3/4" (approx. 19mm) , Black, 12 pcs/box	5	boxes	13.00	65.00										5		
Clip, Double Binder, 1-1/4" (approx. 32mm), Black, 12 pcs/box	2	boxes	28.00	56.00										2		
Clip, Double Binder, 1-5/8" (approx. 41mm), Black, 12 pcs/box	2	boxes	46.00	92.00										2		
Disinfectant Cleaner, multi-surface, scented	3	gal	420.00	1,260.00										3		
Disinfectant Spray, 170g	5	can	280.00	1,400.00										5		
Folder, Morocco, Long, w/ plastic binder, Brown	100	pieces	18.00	1,800.00										100		
Glue Gun, Big (approx. 7x18x 28cm)	1	pcs	355.00	355.00										1		
Glue Stick, Big, for Glue Gun	30	pieces	10.00	300.00										30		
Glue Stick, All-purpose, at least 21g	5	pcs	55.00	275.00										5		
Ink, Refill, for Permanent Marker, Black, 30mL	4	btls	115.00	460.00										4		
Ink, Refill, for Whiteboard Marker, Black, 30mL	5	btls	165.00	825.00										5		
Multi-Purpose Cleaner, Liquid, 1000mL, any scent	5	btls	205.00	1,025.00										5		
Pen, Permanent Marker, black, broad tip	10	pieces	60.00	600.00										10		
Pen, Highlighter, yellow	5	pieces	45.00	225.00										5		
Pen, Whiteboard Marker, black	20	pieces	50.00	1,000.00										20		
Tape, Double Sided, 2" x 10m	10	rolls	70.00	700.00										10		
Toilet Bowl and Urinal Cleaner, at least 500mL	8	btls	125.00	1,000.00										8		
Wet and dry vacuum cleaner	1	pc	5,000.00	5,000.00										1		
Soap, hand, liquid, 250 ml	6	btls	135.00	810.00										6		
Sticky Flags, Repositionable Indexing Tab, 45x12mm, (20 sheets x 5 colors)/pack	15	pack	40.00	600.00										15		
Frame, for certificates, A4 size	10	pcs	380.00	3,800.00										10		
Office Visitor's Chair	2	pcs	3,500.00	7,000.00										2		
Certificate Holder (A4)	20	pcs	64.00	1,280.00										20		

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
STICKY NOTES 2 X 3 ASSORTED COLORS	10	pad	79.00	790.00										10		
Coffee Maker Machine, Touch-Screen 10-cups Programmable with Glass Carafe, Stainless Steel	1	pc	2,300.00	2,300.00										1		
Cereal Plate	6	pc	200.00	1,200.00										6		
Coffee/Tea Mug with Saucer Plate	3	set	550.00	1,650.00										3		
Original Portable Electric Kettle Water Heater 1.2L	1	pc	500.00	500.00										1		
Sub-Total				37,513.00												
Grand Total				108,718.00												

Prepared by:  **JESIBEL L. MUERTIGUE**

Noted by:  **DENNIS P. PEQUE**
Unit Head/Project Leader

Noted By: 

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Head, Budget Office *Feb 201*

Date: 09/07/2022

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies