

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0823-57413

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2023

Unit/Office/Dept/Div: **Procurement Office**
 Project Code: **BAC 2023**
 Purpose: **For BAC use**

Total Budget : **100,000.00**
 Funding : **GF-MOOE**
 PPMP #: **135-5-711-2023-7-0-1**

| General Description | Quantity | Unit | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) | | | | | | | | | | | |
|---|----------|-------------|-----------|------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Fuel & Lubricants | | | | | | | | | | | | | | | | |
| Engine Oil, (Diesel) | 6 | liter | 500.00 | 3,000.00 | | | 6 | | | | | | | | | |
| Sub-Total | | | | 3,000.00 | | | | | | | | | | | | |
| IT Supplies and Equipment | | | | | | | | | | | | | | | | |
| Compact Document Scanner | 1 | unit | 18,000.00 | 18,000.00 | | | 1 | | | | | | | | | |
| Sub-Total | | | | 18,000.00 | | | | | | | | | | | | |
| Office Supplies | | | | | | | | | | | | | | | | |
| Paper, Bond, A4, S-24, 80 gsm | 10 | reams | 289.00 | 2,890.00 | | | 10 | | | | | | | | | |
| Paper, Bond, A4, S-20, 70 gsm | 20 | reams | 253.00 | 5,060.00 | | | 20 | | | | | | | | | |
| Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms | 10 | box of 50's | 30.00 | 300.00 | | | 10 | | | | | | | | | |
| Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm) | 10 | boxes | 14.00 | 140.00 | | | 10 | | | | | | | | | |
| Sub-Total | | | | 8,390.00 | | | | | | | | | | | | |
| Grand Total | | | | 29,390.00 | | | | | | | | | | | | |

Prepared by: JESSAMINE C. ECLEO

Noted by: JESSAMINE C. ECLEO
 Unit Head/Project Leader

Noted By: ALICIA M. FLORES
 Head, Budget Office

Date: **08/28/2022**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies



**ADVICE OF SUB-ALLOTMENT
CY 2022**

Major Final Output: **GASS**
Dept./Office/Center: **BAC**

February 24, 2022

The following allotments are made available in support to programs and projects for the Calendar Year 2022. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

Breakdown:

| | |
|----------------------------|-------------------|
| Supplies | 71,198.57 |
| Travel | 5,366.73 |
| Semi-Expendable Supplies | 8,944.54 |
| Other Professional Expense | |
| Repair and Maintenance | |
| Fuel | 14,490.16 |
| Representation Expense | |
| Other MOOE | |
| Other General Services | |
| TOTAL | 100,000.00 |

Note:

It is advised that you follow the above figure under its corresponding account titles.

Prepared By:

Noted By:


ALICIA M. FLORES 2/24
OIC Head of the Budget Office


LOUELLA C. AMPAC
Financial Management Director