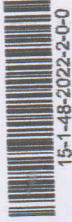




Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte



15-1-48-2022-2-0-0

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

2021

Total Budget : 458,640.00

Funding : STF

Unit/Office/Dept/Div: Department of Pure and Applied Chemistry

Project Code: DoPAC STF-2021

Purpose: For laboratory use

| General Description                                                 | Quantity | Unit    | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (In quantities) |     |     |     |     |     |     |     |     |     |     |     |
|---------------------------------------------------------------------|----------|---------|-----------|------------------|--------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|                                                                     |          |         |           |                  | Jan                                              | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| <b>Laboratory Equipment</b>                                         |          |         |           |                  |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| hotplate with magnetic stirrer                                      | 10       | unit    | 30,000.00 | 300,000.00       |                                                  |     |     |     | 10  |     |     |     |     |     |     |     |
| <b>Sub-Total</b>                                                    |          |         |           | 300,000.00       |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| <b>Laboratory Supplies</b>                                          |          |         |           |                  |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Alcohol, Ethyl, 70% solution, 1 gallon                              | 5        | gallons | 600.00    | 3,000.00         |                                                  |     |     |     |     | 10  | 5   |     |     |     |     |     |
| Distilled Water, 6 liters                                           | 10       | btl     | 150.00    | 1,500.00         |                                                  |     |     |     |     |     |     |     | 10  |     |     |     |
| LPG Gas Refill                                                      | 10       | tanks   | 1,000.00  | 10,000.00        |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| <b>Sub-Total</b>                                                    |          |         |           | 14,500.00        |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| <b>Office Supplies</b>                                              |          |         |           |                  |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Apron, Plastic, for Adult                                           | 3        | pc      | 120.00    | 360.00           |                                                  |     |     | 3   |     |     |     |     |     |     |     |     |
| Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack | 10       | pack    | 115.00    | 1,150.00         |                                                  |     |     |     | 10  |     |     |     |     |     |     |     |
| Soap, Detergent, Powder, 1 kilo/pack, any scent                     | 5        | kl      | 105.00    | 525.00           |                                                  |     |     |     |     | 5   |     | 3   |     |     |     |     |
| Soap, Detergent, Liquid, 1 gal, any scent                           | 3        | gal     | 350.00    | 1,050.00         |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Duster, Microfiber (Cotton)                                         | 10       | pcs     | 102.00    | 1,020.00         |                                                  |     |     |     | 10  |     |     |     |     |     |     |     |
| Fabric Conditioner, 1L, any scent                                   | 4        | btls    | 110.00    | 440.00           |                                                  |     |     | 4   |     |     |     |     |     |     |     |     |
| Folder, File, Long, 14pts, White                                    | 50       | piece   | 10.00     | 500.00           |                                                  |     |     |     |     |     |     | 50  |     |     |     |     |
| Foil, Aluminum, 7m x 30cm (approx. 130g)                            | 3        | boxes   | 150.00    | 450.00           |                                                  |     |     |     | 3   | 3   |     |     |     |     |     |     |
| Hand Sprayer, plastic, 150 ml cap.                                  | 3        | pieces  | 100.00    | 300.00           |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Hand Towel, cloth, cotton, 12 pcs/pack                              | 2        | piece   | 160.00    | 320.00           |                                                  |     |     |     | 2   |     |     |     |     |     |     |     |
| Mop Handle, steel                                                   | 5        | pieces  | 150.00    | 750.00           |                                                  |     |     |     |     |     |     | 5   |     |     |     |     |
| Mop rug, heavy duty 100% cotton                                     | 10       | pieces  | 50.00     | 500.00           |                                                  |     |     |     |     | 10  |     |     |     |     |     |     |



| General Description                                  | Quantity | Unit   | Unit Cost | Estimated Budget  | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|------------------------------------------------------|----------|--------|-----------|-------------------|--------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|                                                      |          |        |           |                   | Jan                                              | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Pen, Permanent Marker, black, fine tip               | 5        | pieces | 60.00     | 300.00            |                                                  |     |     |     |     | 5   |     |     |     |     |     |     |
| Pen, Permanent Marker, blue, broad tip               | 5        | pieces | 60.00     | 300.00            |                                                  |     |     |     |     | 5   |     |     |     |     |     |     |
| Pen, Ball, blue                                      | 12       | pieces | 10.00     | 120.00            |                                                  |     |     |     | 12  |     |     |     |     |     |     |     |
| Pen, Ball, black                                     | 12       | pieces | 10.00     | 120.00            |                                                  |     |     |     | 12  |     |     | 12  |     |     |     |     |
| Pen, Sign, .5mm, Gel-type, Black                     | 12       | piece  | 35.00     | 420.00            |                                                  |     |     |     | 12  |     |     |     | 2   |     |     |     |
| Plastic Twine, 1kl/roll                              | 2        | rolls  | 65.00     | 130.00            |                                                  |     |     |     | 10  |     |     |     |     |     |     |     |
| Rubber sponge, round                                 | 10       | pieces | 13.00     | 130.00            |                                                  |     |     |     |     |     |     | 10  |     |     |     |     |
| Scouring pad big economy size                        | 10       | pieces | 50.00     | 500.00            |                                                  |     |     |     | 10  |     |     |     |     |     |     |     |
| Soap, Toilet, regular size                           | 10       | pieces | 35.00     | 350.00            |                                                  |     |     |     |     | 10  |     |     |     |     |     |     |
| Stick Broom (tingling) 6" fr the top, approx 370 pcs | 10       | piece  | 40.00     | 400.00            |                                                  |     |     |     | 10  |     |     |     |     |     |     |     |
| Tape, Double Sided, 1" x 10m                         | 10       | rolls  | 35.00     | 350.00            |                                                  |     |     |     |     |     |     | 5   |     |     |     |     |
| Tape, Masking, 1" x 25 yards                         | 5        | rolls  | 48.00     | 240.00            |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Tape, Packaging, 2" x 100 yards, Tan                 | 5        | rolls  | 55.00     | 275.00            |                                                  |     |     |     | 5   |     |     |     |     |     |     |     |
| Tape, Transparent, 12mm x 50m                        | 10       | rolls  | 68.00     | 680.00            |                                                  |     |     |     |     |     |     | 5   | 5   |     |     |     |
| Tissue, Bathroom, 2 Ply, 12rolls/pack                | 2        | pack   | 204.00    | 408.00            |                                                  |     |     |     | 2   |     |     |     |     |     |     |     |
| Toilet Bowl Cleaner, at least 1 gallon               | 3        | gal    | 370.00    | 1,110.00          |                                                  |     |     |     |     | 2   |     |     | 3   |     |     |     |
| Computer Brush, 1.5"                                 | 2        | piece  | 10.00     | 20.00             |                                                  |     |     |     |     |     |     | 10  |     |     |     |     |
| Sign pen, Fine Tech, 0.3mm. blue                     | 10       | pieces | 30.00     | 300.00            |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Acetate, transparent, gauge #4, approx. 50m/roll     | 1        | rolls  | 650.00    | 650.00            |                                                  |     |     | 1   |     |     |     |     |     |     |     |     |
| Received Stamp                                       | 2        | pcs    | 200.00    | 400.00            |                                                  |     |     |     | 2   |     |     |     |     |     |     |     |
| NT Cutter L-500 heavy duty                           | 2        | pcs    | 250.00    | 500.00            |                                                  |     |     |     |     | 2   |     |     |     |     |     |     |
| <b>Sub-Total</b>                                     |          |        |           | <b>15,068.00</b>  |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| <b>Grand Total</b>                                   |          |        |           | <b>329,568.00</b> |                                                  |     |     |     |     |     |     |     |     |     |     |     |

Prepared by: THELMA P. APAS

Noted by: ELIZABETH S. QUEVEDO  
Unit Head/Project Leader

Funds Available: MYRNA S. PANCITO  
Head, Budget Office

Date: 03/30/2021

\*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation  
Note: Please make a separate PMP for each funding source.  
Categorize the entries such as Office Supplies, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies