



12-2-288-2021-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2021

☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

Unit/Office/Dept/Div: Department of Mathematics and Physics
 Project Code: DMP-2021

Total Budget : 45,169.00
 Funding : GF

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Supplies and Materials																
Air Freshener, 280ml Bayfresh Orange	3	tubes	125.00	375.00			1	1				1				
Air Freshener, 280ml Glade Orange/Lemon	3	tubes	124.30	372.90			1		1		1					
Battery, Alkaline size AA, 2 pcs/pack	10	packet	43.50	435.00		2	2	2		1			2		1	
Alcohol, Rubbing, 70% ethyl	12	bottles	37.85	454.20			2		2		2		2	2		2
Cleaner, Glass, Lemon Scent , Pledge or equiv	3	btls	176.05	528.15			1		1					1		
DOMEX, lemon scent, 500 ml	6	bottles	75.60	453.60		3			3							
Envelope, documentary for A4 size Kraft 150gsm	12	pieces	1.50	18.00		2			2		2	2			2	2
Folder, Morocco asstd color long w/plastic binder	6	pieces	4.70	28.20			2		2			2				
Folder, Morocco asstd color short w/plastic binder	6	pieces	4.50	27.00			3		3							
Ink, Refill Whiteboard Pilot Black	10	bottles	130.00	1,300.00		2		2				2	2		2	
Soap, Dish washing Liquid Refill Lemon 200ml	12	pack	36.00	432.00		2	2		2			2		2	2	
Mophead, all cotton, twisted 400gms	2	pieces	33.10	66.20		1							1			
Paper, Bond long 8 x 13 S-16 good qlty	20	reams	110.00	2,200.00		5			3			5			5	2
Pencil, Mongol #2	12	pieces	4.50	54.00		2			2	2		2		2		2
Chalk, Dustless, big box	12	boxes	150.00	1,800.00		2		2		2		2		2		2
Folder, File long 14pts laserwhite	50	piece	15.00	750.00		10		10		10		10		5	5	
Folder, File short 14pts laserwhite	50	piece	10.00	500.00	5	5	5	5	5	5	5	5	5	5		
Folder, Pressboard short US green, Single fold	12	pieces	7.00	84.00		3		3				3		3		
Folder, Pressboard short green w/top fastener	12	pieces	6.30	75.60		2	2	2	2			2		2		
Thumbtacks, small box Prince	6	boxes	5.75	34.50		3		3								
Pen, Whiteboard Marker Pilot black	5	pieces	50.00	250.00		3			2							
Paper, Mimeo, WW, A4 size, 70 gsm	10	ream	160.50	1,605.00		3			3			3		1		

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Paper, Book, A4 size, 80 gsm, Double A	30	reams	234.00	7,020.00		5		5	5				5		5	5
Sub-Total				18,863.35												
Grand Total				18,863.35												

Prepared by: *ARLYN A. GUINIPAAN*
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Noted by: *EUSEBIO R. LINA JR.*
EUSEBIO R. LINA JR.
Unit Head/Project Leader

Funds Available: *MYRNA S. PANCITO*
MYRNA S. PANCITO
Head, Budget Office *PO 714*

Date: **07/14/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies

