



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

Unit/Office/Dept/Div: **Department of Agronomy**

Project Code: **General Fund (A.iii.a)**

Purpose: **For room improvement and office supply**

Total Budget : **34,000.00**

Funding : **GF- MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
TONER KIT, Kyocera Ecosys M3040dn, TK3104	4	pcs	7,280.00	29,120.00			2			2						
Sub-Total				29,120.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	10	reams	289.00	2,890.00		5			5							
Paper, Bond, Long, S-24, 80 gsm	6	reams	328.00	1,968.00		6										
Sub-Total				4,858.00												
Grand Total				33,978.00												

Prepared by: _____

RODERICK M. UNAJAN

Noted by: _____

ULYSSES A. CAGASAN

Unit Head/Project Leader

Funds Available: _____

MYRNA S. PANCITO

Head, Budget Office

Date: **10/16/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
 Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
 Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies