

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



154-5-534-2022-8-0-0

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: Office of the Director for Instruction and Evaluation

Project Code: ODIE-2022

Purpose: These are needed for the purchase of supplies and materials needed at the office.

Total Budget : 61,818.00

Funding : GF-MOOE

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Ink, Epson 003, Genuine Black 65mL	16	btl	350.00	5,600.00	16											
Ink, EPSON 003, Genuine Cyan 65mL	16	btl	350.00	5,600.00	16											
Ink, EPSON 003, Genuine Magenta 65mL	15	btl	350.00	5,250.00	10			5								
Ink, EPSON 003, Genuine Yellow 65mL	15	btl	350.00	5,250.00	10			5								
Sub-Total				21,700.00												
Office Equipment																
Stand Fan, banana type 18" banana blade	2	unit	1,500.00	3,000.00	2											
Sub-Total				3,000.00												
Office Furniture & Fixture																
Office chair, with arm rest	3	pc	5,000.00	15,000.00	3											
Sub-Total				15,000.00												
Office Supplies																
Index Tab, PVC self adhesive 6" x 1", 25pcs/box	10	set	78.00	780.00	5			5								
Metal Leg Office Table	2	pcs	10,650.00	21,300.00	2											
Sub-Total				22,080.00												
Grand Total				61,780.00												

Prepared by:

RAFAEL B. VERGARA

Noted by:

MA. RACHEL KIM L. AURE
Unit Head/Project Leader

Funds Available:

ALICIA M. FLORES
Head, Budget Office

Date: 09/21/2021

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies