

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0115-169547

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **National Abaca Research Center**

Project Code: **NARC Overhead Cost**

Purpose: **for office use**

Total Budget : 50,000.00

Funding : **GF-MOOE**

PPMP #: **22-5-636-2024-0-0-8**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Good lumber, 2" x 3" x 10'	38	length	600.00	22,800.00		38										
Sub-Total				22,800.00												
Hardware																
Plywood, Ordinary, 1/4"(thickness) x 4' x 8'	15	piece	220.00	3,300.00		15										
Sub-Total				3,300.00												
Office Supplies																
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	6	tubes	220.00	1,320.00		3	3									
Alcohol, Ethyl, 70% solution, 500mL	10	btls	125.00	1,250.00		2	2	2	2	2						
Bathroom Deodorizer, with holder, at least 100g, any scent	12	pcs	80.00	960.00		3	3	3	3							
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	5	pack	115.00	575.00		2	2	1								
Cleaner, Glass, 500mL, spray type, any scent	5	btls	220.00	1,100.00		1	1	1	1	1						
Soap, Detergent, Powder, 1 kilo/pack, any scent	5	kl	150.00	750.00		1	1	1	1	1						
Soap, Dishwashing, Liquid, 250mL	5	btls	150.00	750.00		2	1	1	1							
Envelope, Expanding, with garter tie, blue, long	20	pc	20.00	400.00		10	10									
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00		25	25	25	25							
Folder, Pressboard, US, Green, Long	50	pcs	35.00	1,750.00		20	10	10	10							
Folder, Sliding, Plastic, w/ binder, Long, transparent	50	pcs	10.00	500.00		25	25									

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Morocco board, A4, 100pcs/ream, 230 gsm, for cover, green	5	ream	450.00	2,250.00		1	1	1	1	1						
Paper, Bond, A4, S-20, 70 gsm	20	reams	253.00	5,060.00		20										
Paper, Bond, A4, S-24, 80 gsm	20	reams	289.00	5,780.00		20										
Sub-Total				23,445.00												
Grand Total				43,545.00												

Prepared by: 
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Noted by: 
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Unit Head/Project Leader

Noted By: 
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Head, Budget Office

Date: **01/15/2024**

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies