



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

- ☒ Original PMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PMP)

CY 2025



PPMP-2024-0930-226270

10-9 QR

END-USER/UNIT: **Multi-Media Development Center**
CHARGED TO GF-MOOE
Project, Programs and Activities(PPAs):
For office uses.

PPMP #: **PPMP-2025-092624-0674**
Project Code: **UIMC-2025**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Food & Food Ingredients															
	Food (VSU Anniversary)- Breakfast	45 packs	6,750.00	Public Bidding				45								
	Snacks (Intramural Games)	60 packs	4,800.00	Public Bidding										60		
	Philippine Civil Service Anniversary Culmination (AM Snacks)	15 packs	1,200.00	Public Bidding									15			
	Honors Convocation (AM Snacks)	10 packs	800.00	Public Bidding								10				
	Food (Christmas Lighting)	15 packs	4,500.00	Public Bidding										15		15
	Snacks AM	15 set	1,200.00	Public Bidding												
	Food (VSU Anniversary)-Dinner	75 packs	15,000.00	Public Bidding				75								
	Food (Intramural Games)-Lunch & Dinner	90 packs	13,500.00	Public Bidding										90		
	Student /Faculty Onboarding- PM Snacks	20 packs	1,600.00	Public Bidding								20				
	Food (Viscantahan 2024)	100 packs	8,000.00	Public Bidding		20		20		20		20				20
	Snacks (VSU Anniversary)	75 packs	6,000.00	Public Bidding				75								
	VSU Anniversary-Lunch	75 packs	11,250.00	Public Bidding				75								
	Food (Main Campus and VITA Graduation, Pasidungog Awards)	315 packs	47,250.00	Public Bidding								315				
	Snacks (Main Campus and VITA Graduation, Pasidungog Awards	105 packs	8,400.00	Public Bidding								105				
	Food (Productions/Event Coverage- Lunch	100 packs	15,000.00	Public Bidding	10		10	10	10	10			10	10	10	10
	Quarterly Unit Meetings- PM Snacks	48 packs	7,200.00	Public Bidding	12			12			12			12		

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					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Snacks for Various University Events/Activities	160 packs	12,800.00	Public Bidding			160									
	Sub-Total		165,250.00													
	Office Equipment															
	XLR 3-Pin Male to 3.5mm Stereo Plug Shielded Microphone Mic Cable Jack 3.5 Male to Female	2 pcs	400.00	Public Bidding		2										
	3.5mm to 2RCA Cable Gold-Plated 3.5mm Male to 2 RCA Female Stereo Audio Adapter Extension Cable	4 pcs	1,000.00	Public Bidding		2	2									
	4K 30Hz HDMI Loopout HD Video Capture Card for Live Streaming	2 pcs	3,200.00	Public Bidding		2										
	USB Type C to Type C Cable	2 pcs	1,000.00	Public Bidding		2										
	USB Flash Drive 16GB capacity	3 pcs	3,000.00	Public Bidding		3										
	128GB capacity SD Card for DSLR/Mirrorless Cameras	4 pcs	6,800.00	Public Bidding		2	2									
	1TB capacity SATA Internal Solid State Drive	1 pc	4,000.00	Public Bidding		1										
	Stream Deck 15 customizable LCD macro keys for Livestream Production	1 pc	9,500.00	Public Bidding		1										
	2-Person All-in-One Wireless Microphone System with Interchangeable Connectors (2.4 GHz)	1 pc	6,500.00	Public Bidding		1										
	9ft Heavy Duty Spring / Air Cushioned Studio Light Stand	2 pcs	3,600.00	Public Bidding		2										
	7-in-1 USB C Hub 10 Gbps USB-C Hub with 4K HDMI, 100W Power Delivery and 2 USB-A Data Ports, SD/TF C	2 pcs	4,200.00	Public Bidding		2										
	2 IN 1 Bluetooth 5.3 Audio Receiver Multipoint Connect 3.5mm AUX 2 RCA Stereo Music Wireless Adapter	2 pcs	1,300.00	Public Bidding		2										
	USB Audio Interface with XLR Mic Preamp/192 kHz Professional Audio Quality	2 pcs	6,000.00	Public Bidding		2										
	Micro HDMI to HDMI Male To Male High Speed Cable Gold Plated	2 pcs	800.00	Public Bidding		2										
	Desktop Computer Motherboard, AMD AM4 socket B550M-chipset with WiFi	1 unit	6,500.00	Public Bidding		1										
	Wireless Rechargeable Mouse	5 pcs	3,000.00	Public Bidding		5										
	Display Port Male to HDMI Female 1080P 4K 60Hz Adapter Converter	2 pcs	1,500.00	Public Bidding		2										
	Universal PU-50 Metal Quick Release Plate for Benro	6 pcs	1,080.00	Public Bidding		3	3									
	Laptop RAM DDR4 8GB 2666MHz	1 pc	1,000.00	Public Bidding		1										
	Triple Cold Shoe 1/4" Screw Adapter	4 pcs	1,600.00	Public Bidding		4										
	Foldable Smartphone 3-Axis Gimbal Stabilizer	1 pc	6,000.00	Public Bidding		1										

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	220V 50Hz 300W Multi-Function Portable 72000mAh Big Capacity Power Station	1 pc	10,300.00	Public Bidding		1										
	2TB Expansion External Hard Drive	1 pc	4,380.00	Public Bidding		1										
	Ink, Epson 003, Genuine Black 65ml	3 btl	1,050.00	Public Bidding	3											
	Ink, EPSON 003, Genuine Magenta 65ml	2 btl	700.00	Public Bidding	2											
	Ink, EPSON 003, Genuine Cyan 65ml	2 btl	700.00	Public Bidding	2											
	Ink, EPSON 003, Genuine Yellow 65ml	2 btl	700.00	Public Bidding		2										
	Sub-Total		89,810.00													
	Office Supplies															
	Battery Charger Recharge MAXI for AAA CHVCM4 with free 4 pcs Rechargeable AAA	2 packs	3,400.00	Public Bidding		2										
	Foldable Multifunctional Push Cart Trolley	1 pc	3,000.00	Public Bidding		1										
	Protective Equipment Hard Flight Carry Case Box	3 pcs	3,900.00	Public Bidding		3										
	Camera Travel Waterproof tools															
	Protective Equipment Hard Flight Carry Case Box	2 pcs	1,000.00	Public Bidding		2										
	Camera Travel Waterproof tools															
	Minimalist Extended Mouse Pad	4 pcs	1,800.00	Public Bidding		2	2									
	Tissue, Bathroom, 2 Ply, 12rolls/pack	13 pack	2,652.00	Public Bidding		13										
	LP-E6 Lithium-Ion Battery (7.2V, 2130mAh)	2 pcs	3,000.00	Public Bidding		2										
	Paper, Bond, A4, S-24, 80 gsm	12 reams	3,468.00	Public Bidding		12										
	Paper, Bond, Long, S-24, 80 gsm	10 reams	3,280.00	Public Bidding		10										
	Paper, Bond, Short, S-24, 80 gsm	10 reams	2,770.00	Public Bidding		10										
	Photo Paper Matte A4	15 sheets	1,200.00	Public Bidding		15										
	Gel Ink Sign Pen 0.5, blue	50 pcs	1,500.00	Public Bidding		50										
	Gel Ink Sign Pen 0.5, black	20 pcs	500.00	Public Bidding		20										
	Pen, Highlighting, asstd color	11 pcs	275.00	Public Bidding		11										
	Alcohol, Ethyl, 70% solution, 1 gallon	6 gallons	3,600.00	Public Bidding		6										
	Ultra Thick Bleach Toilet Cleaner	7 pc	910.00	Public Bidding		7										
	Soap, Dishwashing, Liquid, 250ml	2 btl	300.00	Public Bidding		2										
	Soap, hand, liquid, 250 ml	2 btl	310.00	Public Bidding		2										
	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	5 pcs	975.00	Public Bidding		5										
	Sign Here Sticky Notes	4 pack	236.00	Public Bidding		4										
	Thumb Tacks, Small Box	3 boxes	60.00	Public Bidding		3										
	Sub-Total		38,136.00													

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					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Vehicle Supplies															
	Diesel fuel	81 liters	6,804.00	Public Bidding		20		20			20	21				
	Sub-Total		6,804.00													
TOTAL BUDGET:			300,000.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PMP

Prepared by:


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Submitted by:


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Unit Head/Project Leader

Date: 10/08/2024

