



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: Department of Biological Sciences
 Project Code: DBS GF (A.III.A)

Total Budget : 35,000.00
 Funding : GF

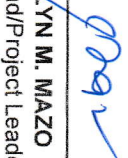
- ☒ Original PPMP
☐ Revised (Changed Items, same budget)
☐ Supplemental

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural Supplies																
Glyphosate base Herbicide, 1L/Bot	1	bottle	910.00	910.00	1											
Sub-Total				910.00												
Car Parts																
Battery, 12 volts, 11 plates, maintenance free, Motolite Excel	1	unit	4,000.00	4,000.00				1								
Engine Oil, 20 -4w, 4 ltrs/can	2	can	110.00	220.00	1			1								
Sub-Total				4,220.00												
Computer Supplies																
Canon Pixma Ink Bottle, GI-790(Black)	10	bottles	400.00	4,000.00	10											
Sub-Total				4,000.00												
Electrical Supplies																
Bulb, Incandescent, 100 watts	25	pieces	40.00	1,000.00				25								
Fluorescent tube, 40W	25	pieces	95.00	2,375.00				25								
Bulb, LED 20 watts	8	pieces	75.00	600.00				8								
Sub-Total				3,975.00												
Fuel and Lubricants																
Gasoline (Premium)	51	liters	55.00	2,805.00	15		15		10		11					
Sub-Total				2,805.00												
Laboratory Supplies																
Disposable 3-ply face mask, size: 17.5 x 9.5 cm width	2	boxes	200.00	400.00	2											
Sub-Total				400.00												
Office Supplies and Materials																
Scissors, 8" plastic handle	2	pieces	100.00	200.00				2								

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Staple Wire, 1210FA-H 10mm leg length MAX	10	boxes	32.00	320.00										10		
Specialty Paper, long, 8-1/2 x 13, 90gsm, color: cream (10pcs/pack)	2	pack	50.00	100.00				2								
Specialty Paper, long, 8-1/2 x 13, 90gsm, color: light green (10pcs/pack)	2	pack	50.00	100.00				2								
Pencil, Mongol #2	50	pieces	4.50	225.00				50								
Fastener, Paper, plastic	4	boxes	87.00	348.00	4											
Puncher, Heavy Duty, Tian Shou	2	pieces	98.00	196.00	2											
Sub-Total				1,489.00												
Grand Total				17,799.00												

Prepared by: 

ANALYN M. MAZO

Noted by: 

ANALYN M. MAZO

Unit Head/Project Leader

Funds Available: **MYRNA S. PANCITO**

MYRNA S. PANCITO
Head, Budget Office

Date: 07/24/2020

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies