

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0110-168321

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**CY 2024**

Unit/Office/Dept/Div: **Recruitment Selection Placement and Personnel Records Office**

Project Code: **RSPPRO- ST-2024**

Purpose: **For office use**

Total Budget : **140,000.00**

Funding : **STF**

PPMP #: **220-1-904-2024-0-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Office Furniture &amp; Fixture</b>																
L-Shape Executive Desk for Department Head	1	unit	17,000.00	17,000.00	1											
Metal Leg Office Table	5	pcs	10,650.00	53,250.00	5											
Senior Executive High back chair	1	pc	6,500.00	6,500.00	1											
Office Chair High Back Swivel Mesh Computer Comfort Reclining with Headrest & footrest (Ergonomics)	5	unit	5,000.00	25,000.00	5											
Curtains	36	length	700.00	25,200.00	36											
curtain rod, pole, 3/4" x 150", silver, with chrome end caps	20	pcs	400.00	8,000.00	20											
curtain rod bracket, 3/4" in diameter, silver, with screw and tox	40	pcs	80.00	3,200.00	40											
<b>Sub-Total</b>				<b>138,150.00</b>												
<b>Grand Total</b>				<b>138,150.00</b>												

Prepared by: \_\_\_\_\_

**JENEFER B. JAYME**

Noted by: \_\_\_\_\_

**JENNIFER E. ANDO**  
 Unit Head/Project Leader

Noted By: \_\_\_\_\_

**ALICIA M. FLORES**  
 Head, Budget Office

Date: **01/11/2024**

<> \*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies