



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2025

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental

END-USER/UNIT: **National Coconut Research Center-Visayas**  
**CHARGED TO GF-MOOE**  
Project, Programs and Activities(PPAs):

Development, Optimization, and Market Study of Coconut-based Food Product

Charged to VSU GAA - NCRC.2025.1

1. Product development and optimization
2. Laboratory Analyses
3. Consumer acceptability and Market study

PPMP #: **PPMP-2025-092424-0046**  
Project Code: **NCRC.2025.1**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	<b>Food &amp; Food Ingredients</b>															
	Baking Powder	1 kgs	200.00	Shopping - A										1		
	Butter	20 gms	1,000.00	Shopping - A								10		10		
	Coconut Oil	10 L	700.00	Shopping - A								5		5		
	Condensed milk	20 can	1,000.00	Shopping - A								10		10		
	Cornstarch	10 kgs	450.00	Shopping - A								5		5		
	Egg, Jumbo	4 pack	1,280.00	Shopping - A								2		2		
	Evaporated Milk	20 can	600.00	Shopping - A								10		10		
	Flour	1 bag	1,200.00	Shopping - A										1		
	Refined white sugar, 1 kilo	20 kgs	2,000.00	Shopping - A								10		10		
	Vanilla Concentrated, Flavoring Liquid	1 gal	200.00	Shopping - A										1		
	<b>Sub-Total</b>		<b>8,630.00</b>													
	<b>Laboratory Analysis and Services</b>															
	Moisture Content Analysis	50 set	5,000.00	NP - Agency to Agency								20		30		



Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Titratable Acidity (%)	20 unit	1,000.00	NP - Agency to Agency								10		10		
	<b>Sub-Total</b>		<b>6,000.00</b>													
	<b>Office Supplies</b>															
	Bleach, liquid, 99.9% antibac, 1 gallon	1 gallon	300.00	Shopping - A										1		
	Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	1 box of 50's	30.00	Shopping - A										1		
	Envelope, Expanding, with garter tie, green, long	20 pc	600.00	Shopping - A										20		
	Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	2 boxes	300.00	Shopping - A										2		
	Folder, File, Long, 14pts, White	50 piece	500.00	Shopping - A								20		30		
	Paper, Bond, A4, S-24, 80 gsm	5 reams	1,445.00	Shopping - A								2		3		
	Pen, Permanent Marker, black, fine tip	4 pieces	240.00	Shopping - A										4		
	Pen, Permanent Marker, blue, fine tip	4 pieces	240.00	Shopping - A										4		
	Pen, Ball, blue	16 pieces	160.00	Shopping - A								8		8		
	Pencil, Lead, #2, w/ eraser	3 pieces	30.00	Shopping - A										3		
	PET Bottle, 330ml, transparent, with cap, 284 btl/s/bag	2 bags	2,400.00	Shopping - A								1		1		
	Record Book, Big, 500 pages	1 pcs	185.00	Shopping - A										1		
	Stapler, HD No.35	1 pc	400.00	Shopping - A										1		
	Wax Paper, at least 23m x 30cm	1 rolls	240.00	Shopping - A								1				
	<b>Sub-Total</b>		<b>7,070.00</b>													
	<b>TOTAL BUDGET:</b>		<b>21,700.00</b>													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPM/P

Prepared by: FMV.

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Submitted by: MA

MARISSE A. LEORNA

Unit Head/Project Leader

Date: 08/12/2025

ALICIA M. FLORES

13 AUG 2025