



SCAN HERE



PPMP-2024-0528-199392

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Department of Agronomy** Total Budget : **159,096.00**
Project Code: **Lab, Share 1st Sem. 23-24** Funding : **STF**
Purpose: **For Office and Laboratory Supplies** PPMP #: **PPMP-2024-042324-0085**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies/Livestock																
Fertilizer, Complete, (14-14-14), 50 kg-bag	10	bag	3,000.00	30,000.00						10						
Net bags	50	pc	20.00	1,000.00						50						
Rain Boots, Mid-Cut PVC Water Proof (Solid Black) Mens, SIZE#8 28 cm	5	pair	700.00	3,500.00						5						
Sub-Total				34,500.00												
Construction and Electrical Supplies																
Long Tape Measure (60M)	1	unit	1,500.00	1,500.00						1						
Sub-Total				1,500.00												
Fertilizers/Pesticide																
Fertilizer, Urea (45-0-0), 50 kg-bag	5	bag	3,500.00	17,500.00						5						
Sub-Total				17,500.00												
Food & Food Ingredients																
Table Napkin	10	pack	120.00	1,200.00						10						
Cling Wrap	5	rolls	80.00	400.00						5						
Sub-Total				1,600.00												
Hardware																
Weighing Scale, Top Loading Dial Scale, (10 kg)	2	unit	2,500.00	5,000.00						2						
Sub-Total				5,000.00												
Laboratory Equipment																
Beaker, Glass, 250mL	3	pc	400.00	1,200.00						3						
Digital Weighing Scale- 0.01-5kg	1	unit	13,000.00	13,000.00						1						

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Laboratory Supplies				14,200.00												
Petri dish	25	pc	200.00	5,000.00						25						
Buffer Solution pH 10, 500 mL	1	btl	2,500.00	2,500.00						1						
Beaker, Glass, 500mL	5	pc	1,000.00	5,000.00						5						
Beaker, Glass, 1000mL	5	pc	1,000.00	5,000.00						5						
Graduated Cylinder, Glass, 1000mL	5	pc	1,500.00	7,500.00						5						
Transparent ziplock bags (20 x 30cm)	5	per 100 pcs.	200.00	1,000.00						5						
Lab Gown Long Sleeves L	5	pcs	500.00	2,500.00						5						
Filter paper, #1	1	box of 50's	1,200.00	1,200.00						1						
500ml Plastic Round Clip Top Storage Jar With Airtight Seal Lid Food Container	25	L	210.00	5,250.00						25						
Sub-Total				34,950.00												
Medical & Dental Supplies & Equipment																
Digital Thermometer	2	pieces	110.00	220.00						2						
Sub-Total				220.00												
Office Equipment																
Air Blower	2	set	1,200.00	2,400.00						2						
Sub-Total				2,400.00												
Office Furniture & Fixture																
Plate Drying Storage Kitchen Organizer	1	pc	2,000.00	2,000.00						1						
Sub-Total				2,000.00												
Office Supplies																
Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	10	boxes	150.00	1,500.00						10						
Paper, Manila	20	pcs	6.00	120.00						20						
Meter Stick, wood	20	pcs	60.00	1,200.00						20						
Kitchen paper towel	20	pack	100.00	2,000.00						20						
Alcohol, Ethyl, 70% solution, 1 gallon	2	gallons	600.00	1,200.00						2						
Alcohol, Ethyl, 70% solution, 500mL	15	btls	125.00	1,875.00						15						
Tissue, Bathroom, 2 Ply, 12rolls/pack	10	pack	204.00	2,040.00						10						
Ice Wrapper	5	pack	50.00	250.00						5						

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Transparent Ziplock Bags (14 x 20cm)	5	bags	150.00	750.00						5						
Trash Bag (Garbage Bag), Large (15x15x37 inches), 10pcs/pack, Black	20	pack	65.00	1,300.00						20						
Trash Bag (Garbage Bag), Small (11x11x24 inches), 10pcs/pack, Black	10	pack	35.00	350.00						10						
Masking Tape, 1"	20	rolls	60.00	1,200.00						20						
Scotch Tape 1 inch x 100 meters	10	rolls	40.00	400.00						10						
Ruler, Plastic, 12"	10	pieces	15.00	150.00						10						
Cartolina, US, Green, at least 160gsm	5	pcs	20.00	100.00						5						
Cartolina, US, Neon Green, at least 160gsm	5	pcs	20.00	100.00						5						
Cartolina, US, White, at least 160gsm	10	pcs	20.00	200.00						10						
Cartolina, US, Red, at least 160gsm	5	pcs	14.00	70.00						5						
Paper Bag, Plain Brown, Large #10, at least 50 pcs. per pack	10	pack	150.00	1,500.00						10						
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	5	pack	115.00	575.00						5						
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	5	pack	125.00	625.00						5						
Battery, Alkaline, Size: C, 2pcs/pack	5	pack	95.00	475.00						5						
Scissors, 8" heavy duty, good quality	5	pieces	75.00	375.00						5						
Pencil, #2, Medium, Yellow, 12pcs/box	10	Box of 12's	120.00	1,200.00						10						
Correction Tape, 8m x 5mm wide	25	pc	40.00	1,000.00						25						
Tape, Double Sided, 2" x 10m	10	rolls	120.00	1,200.00						10						
Plastic bag (sando bag) 100pcs/pack large	2	pack	110.00	220.00						2						
Plastic bag (sando bag) 100 pc./pack medium	2	pack	90.00	180.00						2						
Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 25L capacity	2	pcs	300.00	600.00						2						
Calculator, desktop-type, 12 digits, 2-way power, plastic keys	2	unit	530.00	1,060.00						2						
Duster, Feather	5	pcs	56.00	280.00						5						
Dust pan, plastic, stand-up handle, large	5	pc	140.00	700.00						5						
White Slippers	2	pair	80.00	160.00						2						

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	5	pcs	195.00	975.00						5						
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	5	pcs	200.00	1,000.00						5						
Acetate, transparent, guage #6, approx. 50m/roll	2	rolls	2,000.00	4,000.00						2						
CERAMIC COFFEE MUG	10	pcs	150.00	1,500.00						10						
2-Tier Dish Rack Dish Drainer Kitchen Organizer Rack	1	pc	1,000.00	1,000.00						1						
Dish Drying Rack Plate Storage Shelf																
Eraser, Rubber, high quality	20	pc	45.00	900.00						20						
Eraser, whiteboard, magnetic flannel	5	pc	75.00	375.00						5						
Eraser, Blackboard, wood design, Big (3x13x5cm)	5	pcs	56.00	280.00						5						
Sub-Total				34,985.00												
Grand Total				148,855.00												

Prepared by: _____



MILESA C. MARSADO

Submitted by: _____



DIONESIO M. BAÑOC
Unit Head/Project Leader

Date: **05/28/2024**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies