



5-5-324-2021-8-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: Department of Biological Sciences
 Project Code: DBS GF(A,III,A)
 Purpose: to edit

Total Budget : 35,000.00
 Funding : GF- MOOE

- ☒ Original PPMP
☐ Revised (Changed Items, same budget)
☐ Supplemental

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies																
Round up herbicide/weed control	2	liters	700.00	1,400.00			2									
Sub-Total				1,400.00												
Construction and Electrical Supplies																
Bulb, Incandescent, 100 watts	17	pcs	200.00	3,400.00				17								
Sub-Total				3,400.00												
Fuel & Lubricants																
Engine Oil, (Diesel)	1	liter	500.00	500.00							1					
Gasoline, Premium	51	copies	55.00	2,805.00	15		15			10			11			
Sub-Total				3,305.00												
IT Supplies and Equipment																
Canon Pixma Ink Bottle, GI-790(Black)	5	btls	400.00	2,000.00							5					
Sub-Total				2,000.00												
Office Supplies																
Scissors, 6" heavy duty, good quality	2	piece	68.00	136.00							2					
Sharpener, Pencil Heavy Duty good qty	1	pieces	350.00	350.00							1					
Specialty Paper, long, 8-1/2 x 13, 220gsm, color: cream (10pcs/pack)	2	pack	65.00	130.00							2					
Record Book, Big, 500 pages	2	pcs	115.00	230.00							2					
Puncher, Heavy Duty	1	pieces	450.00	450.00							1					
Pencil, Lead, #2, w/ eraser	4	pieces	10.00	40.00							4					
Fastener, Paper, plastic, 50 sets/box	4	boxes	38.00	152.00							4					

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Stapler, HD-# 10	4	pieces	100.00	400.00							4					
Stapler, HD No.35	2	pc	350.00	700.00							2					
Tissue, Bathroom, 2 Ply, 12rolls/pack	5	pack	204.00	1,020.00	5											
Battery, Rechargeable, 9 volts	1	pcs	600.00	600.00							1					
Sub-Total				4,208.00												
Vehicle Supplies																
Battery, 12Volts, 11 plates, maintenance free	1	pc	6,000.00	6,000.00				1								
Sub-Total				6,000.00												
Grand Total				20,313.00												

Prepared by: ANALYN M. MAZO Noted by: ANALYN M. MAZO Funds Available: MYRNA S. PANCITO Date: 09/18/2020
 Unit Head/Project Leader

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
 Note: Please make a separate PMP for each funding source.
 Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
 Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies