☑ Original PPMP
Revised (Changed items, same budget)
Supplemental





PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: Department of Business and Management

Project Code:

DBM Extension 52

Purpose:

Extension Office Use

Total Budget: 38,400.00 Funding: GF-MOOE

Unit **Estimated** Schedule/Milestone of Activities (in quantities) **General Description** Quantity Unit Cost **Budget** Jan Feb Mar Apr May Jul Aug Jun Sep Oct Nov Dec IT Supplies and Equipment Ink, Brother BTD60BK, Black 5 btls 500.00 2,500.00 2 2 1 Ink, Brother BT5000M Magenta 5 btls 500.00 2.500.00 2 2 1 Ink, Brother BT5000Y Yellow 5 btls 500.00 2,500.00 2 2 1 Ink, Brother BT5000C Cyan 5 btls 500.00 2,500.00 2 2 1 Sub-Total 10.000.00 Office Supplies Folder, File, Long, 14pts, White 125 piece 10.00 1,250.00 30 60 35 Folder, Expanded, Long (Red) 47 1,410.00 15 17 15 piece 30.00 Pen, Ball, black 50 pieces 10.00 500.00 20 15 15 Pen, Ball, blue 70 25 pieces 10.00 700.00 25 20 Pen, Ball, red 50 15 pieces 10.00 500.00 20 15 Staple Wire, #35 5 30.00 150.00 2 2 boxes 1 Clip, Double Binder, 2" (approx. 51mm), Black, 12 7 70.00 490.00 boxes 2 2 3 pcs/box Morocco board, A4, 100pcs/ream, 230 gsm, for 1 ream 450.00 450.00 1 cover, green Paper, Bond, A4, S-24, 80 gsm 289.00 25 reams 7.225.00 10 10 5 Paper, Bond, Long, S-20, 70 gsm 15 286.00 4,290.00 5 5 5 reams PVC Binding Cover, short, 100pcs/pack 1 pack 550.00 550.00 1 Ring Binder, plastic, 10mm, 3/8" black 10 pieces 10.00 100.00 4 3 3 Ring Binder, plastic, 22mm, 7/8" black 10 pieces 27.00 270.00 2 4 4

General Description	Quantity	Unit	UnitCost	Estimated Budget		Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Ring Binder, plastic,14mm, 5/8" black	5	pieces	18.00	90.00	1	3	1										
Ring Binder, plastic, 8mm, 5/16" black	12	pieces	8.00	96.00	4	3	5										
Ring Binder, plastic, 20mm, 3/4" black	10	pieces	22.00	220.00	3	3	4										
PVC Plastic Cover, A4, 300micron	1	pack	850.00	850.00	1												
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	3	pcs	195.00	585.00	1	1	1										
Sub-Total Sub-Total				19,726.00													
Grand Total				29,726.00													

Prepared by:

SHEILLO G. CATORCE

Noted by:

BRYAN R. GAPASIN Unit Head/Project Leader Funds Available:

Head, Budget Office

Date: 11/17/2021

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies

^{*}Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation Note: Please make a separate PPMP for each funding source.