

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-1220-242260

INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2026

END-
USER/UNIT: **University Learning Commons (Library)**

PPMP #: **PPMP-2026-120524-0027**

CHARGED TO STF

Project Code: **ULC-STF-Equipment and Office Supplies-2026**

Project, Programs and Activities(PPAs):
 Library equipment and office supplies for 2026

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Books & Library Materials															
	Cotton thread for theses binding, 6ply, 450g, (Natural color)	5 roll	1,500.00	NP - Small Value Procurement		5										
	Sub-Total		1,500.00													
	Construction and Electrical Supplies															
	30 degree Cutter blade (9 mm) (NT Cutter or equivalent) (5 pcs/pack)	5 packs	625.00	NP - Agency to Agency		5										
	Electrical Tape, Vinyl	5 rolls	400.00	NP - Agency to Agency		5										
	KSB Safety Breaker 30 amperes single phase	3 pcs	2,550.00	NP - Small Value Procurement						3						
	Sub-Total		3,575.00													
	Fuel & Lubricants															
	Gasoline, (Unleaded)	120 L	10,200.00	NP - Small Value Procurement	30			30			30			30		

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Sub-Total		10,200.00													
	Hardware															
	Paint Brush, 2"	10 pcs	800.00	NP - Agency to Agency		10										
	Sub-Total		800.00													
	Office Equipment															
	Barcode Scanner	2 pc	10,300.00	Public Bidding		2										
	CCTV Camera	5 unit	20,000.00	Public Bidding		5										
	Desktop Computer (i5, 11th Gen)	25 unit	1,625,000.00	Public Bidding			25									
	Desktop Computer (i7 Branded)	8 unit	640,000.00	Public Bidding		8										
	Desktop Computer, All-in-one (AIO)	4 unit	280,000.00	Public Bidding		4										
	External Hard Disk Drive (Portable, 1TB), USB 3.1	4 unit	14,000.00	Public Bidding		4										
	Ink, Epson 003,Genuine Black 65mL	10 btl	3,500.00	NP - Small Value Procurement		10										
	Ink, EPSON 003,Genuine Cyan 65mL	10 btl	3,500.00	NP - Small Value Procurement		10										
	Ink, EPSON 003,Genuine Magenta 65mL	10 btl	3,500.00	NP - Small Value Procurement		10										
	Ink, EPSON 003,Genuine Yellow 65mL	10 btl	3,500.00	NP - Small Value Procurement		10										
	Ink, Epson, genuine (C) T664, 70 ml	10 pieces	3,500.00	NP - Small Value Procurement		10										
	Ink, Epson, genuine (M) T664, 70 ml	10 pieces	3,500.00	NP - Small Value Procurement		10										
	Ink, Epson, genuine, (BK) T664, 70 ml	10 pieces	3,500.00	NP - Small Value Procurement		10										
	Ink, Epson, genuine, (Y) T664, 70 ml	10 pieces	3,500.00	NP - Small Value Procurement		10										
	Lapel Voice Amplifier	4 unit	3,200.00	Public Bidding		4										

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Laptop computer, i7, 16GB RAM	3 unit	225,000.00	Public Bidding							3					
	LCD Projector, Full HD (1920 x 1080), 4000lm, with built-in WiFi	2 pc	130,000.00	Public Bidding							2					
	Plastic Barcode Protectors	4200 pcs	8,400.00	Direct Contracting		4200										
	Pre-printed Barcode Labels. Ranges: Start 028501 - End 033500	4200 pcs	16,800.00	Direct Contracting		4200										
	Printer, A3 Duplex All-in-One Ink Tank, Wi-Fi Direct	3 pc	195,000.00	Public Bidding		3										
	RFID Reader, Encoder & HF Antenna with BT (2 sets)	2 lot	420,000.00	Public Bidding		2										
	RFID System tags	4200 pcs	147,000.00	Direct Contracting		4200										
	Tablet Computer, 8", 32GB ROM	2 pieces	19,000.00	Public Bidding		2										
	UPS (with built-in AVR) by per unit price	20 unit	340,000.00	Public Bidding		20										
	UTP Cable (305 meters), CAT 6 23 AWG	1 boxes	7,500.00	NP - Small Value Procurement		1										
	Sub-Total		4,129,200.00													
	Office Equipment and Appliances															
	18" STAND FAN	4 pcs	10,000.00	Public Bidding		4										
	Laminator Machine, A3	1 unit	5,000.00	Public Bidding		1										
	Paper shredder machine, heavy duty	1 pieces	12,000.00	Public Bidding		1										
	Smart TV 55 Inches	1 unit	50,000.00	Public Bidding		1										
	Stainless Steel Ceiling Fan	5 pieces	22,500.00	Public Bidding		5										
	Sub-Total		99,500.00													
	Office Furniture & Fixture															
	Office table, metal legs, woodgrain top, good quality	12 pcs	180,000.00	Public Bidding		12										
	Office Visitor's Chair	24 pcs	84,000.00	Public Bidding		24										
	Steel Book Shelves	50 unit	640,000.00	Public Bidding			50									
	Sub-Total		904,000.00													
	Office Supplies															
	Acetate, transparent, gauge #4, approx. 50m/roll	5 rolls	7,000.00	NP - Agency to Agency		5										
	Acetate, transparent, guage #6, approx. 50m/roll	2 rolls	4,000.00	NP - Agency to Agency		2										
	Adhesive tape, 1"	50 pcs	3,400.00	NP - Agency to Agency		50										

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					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Alcohol, Ethyl, 70% solution, 500mL	5 btls	625.00	NP - Agency to Agency		5										
	Ballpen 50 Pieces, Blue	4 box of 50's	2,000.00	NP - Agency to Agency		4										
	Binding cloth, Brown	10 rolls	5,000.00	NP - Small Value Procurement	10											
	Binding cloth, Dark Blue	10 rolls	5,000.00	NP - Small Value Procurement	10											
	Binding cloth, Light Gray	10 rolls	5,000.00	NP - Small Value Procurement	10											
	Binding cloth, Red	10 rolls	5,000.00	NP - Small Value Procurement	10											
	Binding cloth, Yellow	10 rolls	5,000.00	NP - Small Value Procurement	10											
	Board, Illustration, 20" x 30" (2 Ply)	3 pcs	90.00	NP - Agency to Agency	3											
	Cartolina Vellum	1200 sheets	48,000.00	NP - Small Value Procurement		1200										
	Chip Board or Paste Board #25	1000 sheets	70,000.00	NP - Small Value Procurement		1000										
	Chip Board or Paste Board #40	1000 sheets	60,000.00	NP - Small Value Procurement		1000										
	Double Sided Glossy Photo Paper A4 (50sheets per pack)	10 pack	2,500.00	NP - Agency to Agency		10										
	Dust pan, plastic, stand-up handle, large	3 pc	420.00	NP - Agency to Agency		3										
	Fabric Conditioner, Antibacterial, Refill, 1.5L, any scent	5 pack	1,750.00	NP - Agency to Agency		5										
	Foldable Multifunctional Push Cart Trolley	5 pc	15,000.00	NP - Agency to Agency		5										

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					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Gel Ink Sign Pen 0.5, blue	100 pcs	3,000.00	NP - Agency to Agency		100										
	Glue (Polyvinyl acetate)	40 gallons	26,000.00	NP - Small Value Procurement		40										
	Index tab stick up (sign here) 50x2 sheets, 44x25mm	20 pcs	1,180.00	NP - Agency to Agency		20										
	Laminating Film, A4, 100 shts/box, 250 microns	2 boxes	2,860.00	NP - Agency to Agency		2										
	Liquid Hand Soap	3 gallon	1,800.00	NP - Agency to Agency		3										
	Magic tape, 12mm x 50m, roll	5 btl	980.00	NP - Agency to Agency		5										
	Masking Tape, 1"	50 rolls	3,000.00	NP - Agency to Agency		50										
	Masking Tape, Brown, 2"	10 rolls	700.00	NP - Agency to Agency		10										
	Mop Rug, Heavy Duty, 100% cotton	12 pieces	1,080.00	NP - Agency to Agency		12										
	Official Record Book (8.5" x 11" 500 pages)	5 pcs	925.00	NP - Agency to Agency		5										
	Paper, Bond, A4, S-20, 70 gsm	50 reams	12,650.00	NP - Agency to Agency		50										
	Paper, Bond, Long, S-20, 70 gsm	50 reams	14,300.00	NP - Agency to Agency		50										
	Paper, Bond, Short, S-20, 70 gsm	50 reams	12,250.00	NP - Agency to Agency		50										
	Paper, Parchment, A4, cream, 100 sheets/pack	5 pack	2,500.00	NP - Agency to Agency		5										
	Pencil, #2, Medium, Yellow, 12pcs/box	4 Box of 12's	480.00	NP - Agency to Agency		4										
	PVC Coated paper for bookbinding (Haspi), Brown	25 rolls	5,000.00	NP - Small Value Procurement		25										
	PVC Coated paper for bookbinding (Haspi), Dark Blue	25 rolls	5,000.00	NP - Small Value Procurement		25										

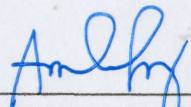
Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	PVC Coated paper for bookbinding (Haspi), Light Blue	25 rolls	5,000.00	NP - Small Value Procurement		25										
	PVC Coated paper for bookbinding (Haspi), Maroon	25 rolls	5,000.00	NP - Small Value Procurement		25										
	PVC Coated paper for bookbinding (Haspi), Yellow	25 rolls	5,000.00	NP - Small Value Procurement		25										
	PVC Electrical Wire Moulding, rectangular 1", 8 ft	50 ft	7,500.00	NP - Small Value Procurement		50										
	Scissors, 8" heavy duty, good quality	7 pieces	525.00	NP - Agency to Agency		7										
	Soap, Detergent, Powder, 1 kilo/pack, any scent	5 kl	750.00	NP - Agency to Agency		5										
	Soft Broom (Tambo) 200g minimum, heavy duty	10 pcs	2,200.00	NP - Small Value Procurement		10										
	Stick Broom (tingting) 6" from the top, approx 370 pcs	5 piece	300.00	NP - Agency to Agency		5										
	Tape, Double Sided, 1" x 10m	15 rolls	675.00	NP - Agency to Agency		15										
	Tape, Foam, Double Sided, 1/2" x 5m	5 rolls	260.00	NP - Agency to Agency		5										
	Tissue, Bathroom, 2 Ply, 12rolls/pack	5 pack	1,250.00	NP - Agency to Agency		5										
	Toilet Bowl Cleaner, at least 1 gallon	2 gal	790.00	NP - Agency to Agency		2										
	Trash Bag (Garbage Bag), Large (15x15x37 inches), 10pcs/pack, Black	50 pack	3,250.00	NP - Agency to Agency		50										
	Sub-Total		365,990.00													
TOTAL BUDGET:			5,514,765.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

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					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Nursing Research (print journal)	1 Yearly	28,500.00	NP-Scientific Scholarly or Artistic Work Exclusive Technology and Media Services	1											
	Reader's Digest (Bi-Monthly)	1 Yearly	3,700.00	NP-Scientific Scholarly or Artistic Work Exclusive Technology and Media Services	1											
	Vogue magazine	1 Yearly	6,600.00	NP-Scientific Scholarly or Artistic Work Exclusive Technology and Media Services	1											
	Sub-Total		757,950.00													
TOTAL BUDGET:			1,311,250.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:


MAEGAN LOU A. ARUTA

Submitted by:


VICENTE A. GIROS
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Date: **12/20/2024**