

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-1002-227084

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2024

END-USER/UNIT: **Budget Office**

CHARGED TO STF

Project, Programs and Activities (PPAs):

For office use (2024)

PPMP #: **PPMP-2024-100224-0507**

Project Code: **STF 2024 (OS)**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Construction and Electrical Supplies															
	Universal Adaptor for Plug Outlet	3 pcs	210.00	NP - Small Value Procurement											3	
	Sub-Total		210.00													
	IT Supplies and Equipment															
	Wireless Rechargeable Mouse	2 pcs	1,200.00	NP - Small Value Procurement											2	
	Mouse, Wired, Optical, USB	2 pieces	420.00	NP - Small Value Procurement											2	
	Epson LabelWorks Cartridge Label tape 12 mm size	5 pcs	1,750.00	NP - Small Value Procurement											5	
	Sub-Total		3,370.00													
	Office Furniture & Fixture															
	Ready Made Curtain, Cream color (ring type)	10 pc	6,000.00	NP - Small Value Procurement											10	
	Sub-Total		6,000.00													
	Office Supplies															

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Battery, Energizer Rechargeable Double AA	5 pieces	2,435.00	NP - Small Value Procurement											5	
	Sticky Index Tabs, Writable Colored Flat Arrow Page Markers Flags for File Notes	10 pack	1,460.00	NP - Small Value Procurement											10	
	Index Tab, transparent, self-adhesive, transparent, 5sets/box	10 boxes	900.00	NP - Small Value Procurement											10	
	Bundy Clock Time Card	3 pack of 100's	750.00	NP - Small Value Procurement											3	
	Sub-Total		5,545.00													
TOTAL BUDGET:			15,125.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:


ERLY S. ESGUERRA

Submitted by:


ALICIA M. FLORES
Unit Head/Project Leader

Date: **10/02/2024**