

- ☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0830-141719

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**

**CY 2023**

Unit/Office/Dept/Div: **Institute of Tropical Ecology & Envi. Mgmt.**  
 Project Code: **BIODIVERSITY OF MARINE FLORA AND FAUNA IN ARTIFICIAL REEFS OF BAYBAY CITY AND SELECTED MUNICIPALITIES OF THE 5TH DISTRICT OF LEYTE- NRM ITM.1517**  
 Purpose: **FOR PROJECT**

Total Budget : **75,000.00**  
 Funding : **GF-MOOE**  
 PPMP #: **26-5-1232-2023-7-0-5**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Food &amp; Food Ingredients</b>																
Snacks AM	30	set	80.00	2,400.00									30			
AM Snacks	30	set	50.00	1,500.00									30			
Snacks AM (#12)	30	person	80.00	2,400.00									30			
Snacks AM (#11)	30	person	60.00	1,800.00									30			
Snacks PM (#10)	10	person	80.00	800.00										10		
Packed Meals (Lunch) Menu#12	10	packs	200.00	2,000.00										10		
Snacks AM (#9)	10	person	75.00	750.00										10		
<b>Sub-Total</b>				<b>11,650.00</b>												
<b>IT Supplies and Equipment</b>																
Epson 003 Ink Bottle for Epson L3150, YELLOW	6	btls	400.00	2,400.00									6			
Epson 003 Ink Bottle for Epson L3150, MAGENTA	6	btls	400.00	2,400.00									6			
Epson 003 Ink Bottle for Epson L3150, Black	6	btls	400.00	2,400.00									6			
Epson 003 Ink Bottle for Epson L3150, CYAN	6	btls	400.00	2,400.00									6			
Router, Wireless	1	piece	4,900.00	4,900.00									1			
KARSPERKY ANTI VIRUS 1 DEVICE 2 YEARS	1	pcs	1,000.00	1,000.00									1			
KARSPERKY INTERNET SECURITY 1 DEVICE 1 YEAR	1	pcs	700.00	700.00									1			
<b>Sub-Total</b>				<b>16,200.00</b>												
<b>Laboratory Supplies</b>																
DIVE BOOTIES SIZE 11	2	pairs	1,000.00	2,000.00									2			
DIVE BOOTIES SIZE 10	1	pair	1,000.00	1,000.00									1			
<b>Sub-Total</b>				<b>3,000.00</b>												



General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Office Supplies</b>																
Paper, Book, A4 size, 80 gsm	10	reams	285.00	2,850.00									10			
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	5	pcs	200.00	1,000.00									5			
Soap, Detergent, Liquid, 1 gal, any scent	5	gal	400.00	2,000.00									5			
<b>Sub-Total</b>				<b>5,850.00</b>												
<b>Trainings</b>																
AM SNACKS SEPTEMBER 18, 2023	30	packs	80.00	2,400.00									30			
<b>Sub-Total</b>				<b>2,400.00</b>												
<b>Grand Total</b>				<b>39,100.00</b>												

Prepared by: \_\_\_\_\_

**CECILIO M. BENITEZ**

Noted by: \_\_\_\_\_

**SENONA A. CESAR**  
Unit Head/Project Leader

Noted By: \_\_\_\_\_

**ALICIA M. FLORES**  
Head, Budget Office

Date: **08/31/2023**

<> \*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation  
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,  
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies