

☒ Original PPMF
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: **Institute of Tropical Ecology & Envi. Mgmt.**
 Project Code: **VSU-IP-2021-09**
 Purpose: **To procure laboratory supplies**

Total Budget : 100,000.00
 Funding : **GF-MOOE**
 PPMP #: **26-5-2842-2023-2-0-1**



General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Communication/Courier Services																
E-Load Card Prepaid 500 (Sun, Smart, Globe, Tnt, and TM)	4	pcs	500.00	2,000.00				4								
Sub-Total				2,000.00												
Laboratory Supplies																
100 mm glass petri dish	30	pcs	300.00	9,000.00				30								
Inoculating Loop Stainless Steel	1	pack of 10's	1,200.00	1,200.00				1								
Scalpel Handle	3	pcs	70.00	210.00				3								
Scalpel Blade	2	box of 50's	280.00	560.00				2								
Lactophenol Cotton Blue Solution	1	btl	2,500.00	2,500.00				1								
Potato Dextrose Agar (500g)	2	btl	3,500.00	7,000.00				2								
Nutrient Agar, 500g Bottle	1	btl	3,000.00	3,000.00				1								
Ethanol Absolute	3	btl	2,500.00	7,500.00				3								
Glycerol	1	btl	8,450.00	8,450.00				1								
Vernier Caliper	1	pc	3,600.00	3,600.00				1								
Microscope Slides and cover slips	3	boxes	370.00	1,110.00				3								
Nitrile Gloves, Small	5	box of 50's	1,500.00	7,500.00				5								
CTAB	1	btl	3,000.00	3,000.00				1								
Sodium citrate	1	btl	700.00	700.00				1								

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
3,5-Dinitrosalicylic acid (DNS)	1	btl	13,750.00	13,750.00				1								
Agarose LE	2	btl	5,680.00	11,360.00				2								
Guaiacol (Oxidation indicator)	1	btl	9,100.00	9,100.00				1								
Tannic acid (ACS reagent)	1	btl	3,200.00	3,200.00				1								
Sub-Total				92,740.00												
Medical & Dental Supplies & Equipment																
Disposable syringe with needle, 10cc G-23	1	Box of 100's	850.00	850.00				1								
Parafilm, 4' x 12.5ft. Roll	1	box of 50's	2,000.00	2,000.00				1								
Sub-Total				2,850.00												
Office Supplies																
Plastic polypropylene (PP) Bag	5	kgs	200.00	1,000.00				5								
Tissue, Bathroom, 2 Ply, 12rolls/pack	5	pack	204.00	1,020.00				5								
Sub-Total				2,020.00												
Grand Total				99,610.00												

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Unit Head/Project Leader

Noted By: Alicia M. Flores
Head, Budget Office

Date: 03/08/2023

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies