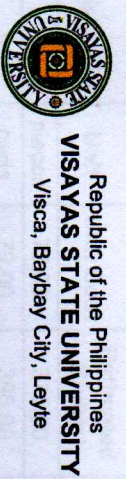


- ☒ Original PPM
- ☐ Revised (Changed Items, same budget)
- ☐ Supplemental



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: **Farm Resource Management Institute**
 Project Code: **EFARMI.A.III.C**
 Purpose: **Serves as guide in the procurement of supplies and materials.**

Total Budget : 100,000.00
 Funding : **GF-MOOE**

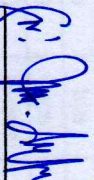
General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Electrical Tape (Rubber)	4	pcs	180.00	720.00	4											
Sub-Total				720.00												
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65ml	5	btl	350.00	1,750.00	5											
Ink, EPSON 003,Genuine Cyan 65ml	5	btl	350.00	1,750.00	5											
Ink, EPSON 003,Genuine Magenta 65ml	5	btl	350.00	1,750.00	5											
Ink, EPSON 003,Genuine Yellow 65ml	5	btl	350.00	1,750.00	5											
Sub-Total				7,000.00												
Office Supplies																
Alcohol, Isopropyl, 70% solution, 500ml	10	btl	140.00	1,400.00	10											
Binder Clip, 1.5", black	20	pcs	7.50	150.00	20											
Paper, Bond, A4, S-24, 80 gsm	10	reams	289.00	2,890.00	10											
Paper, Bond, Long, S-24, 80 gsm	5	reams	328.00	1,640.00	5											
Fastener, Paper, plastic, 50 sets/box	5	boxes	38.00	190.00	5											
Folder, Expanded, Long (Light Blue)	20	pcs	20.00	400.00	20											
Envelope, Expanding, with garter tie, brown, long	15	pc	15.00	225.00	15											
Tape, Double Sided, 1" x 10m	15	rolls	35.00	525.00	15											
Masking Tape, 1"	5	rolls	60.00	300.00	5											
Tape, Transparent, 12mm x 50m	10	rolls	68.00	680.00	10											
Stapler, HD No.35	4	pc	350.00	1,400.00	4											
Staple Wire, #35	10	boxes	30.00	300.00	10											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Scissors, 8" heavy duty, good quality	5	pieces	75.00	375.00	5											
Sticky Note, 2 x 3, Yellow	5	pads	79.00	395.00	5											
Magazine Box / Data File Box / Datafile, horizontal, made of chipboards, closed ends, Legal (Single)	10	pcs	100.00	1,000.00	10											
Disinfectant Spray, 340g	5	can	465.00	2,325.00	5											
Folder, File, Long, 14pts, White	20	piece	10.00	200.00	20											
Pen, Ball, blue	60	pieces	10.00	600.00	60											
Soap, Dishwashing, Liquid, 250ml	3	btl	150.00	450.00	3											
Soap, hand, liquid, 250 ml	3	btl	135.00	405.00	3											
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	10	pack	125.00	1,250.00	10											
Multi-Purpose Cleaner, Liquid, 1000ml, any scent	3	btl	205.00	615.00	3											
Stick Broom (tingting) 6' fr the top, approx 370 pcs	5	piece	40.00	200.00	5											
Broom, Soft (Tambo), Large, Heavy Duty	5	pcs	250.00	1,250.00	5											
Paper, Photo, high gloss, A4, 230G, 20 shts/pack	5	pack	250.00	1,250.00	5											
HP, Laserjet Toner Cartridge, CF401A, Cyan	1	pc	5,000.00	5,000.00	1											
Sub-Total				25,415.00												
Grand Total				33,135.00												

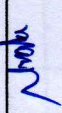
Prepared by:


VANESSA MAY B. MILAN

Noted by:


DHENBER C. LUSANTA
Unit Head/Project Leader

Funds Available:


MYRNA S. PANCITO
Head, Budget Office

Date: 08/27/2021

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPM for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies