DEPARTMENT OF MATHEMATICS 12/3/4

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November 19, 2021

DR. EDGARDO E. TULIN

President Visayas State University

Thru: DR. BEATRIZ S. BELONIAS

Vice-President for Academic Affairs

Dear Dr. Tulin:

The Department of Mathematics would like to request a Risograph machine (RISO) for office and instructional use. The department will be needing it to reproduce instructional materials such as test papers and teaching/learning guides especially if the face-to-face classes resume. Currently, the department has no RISO machine since the previous one that we had is no longer serviceable and was declared waste.

The department is handling a GE course (Math 11n) and several Math courses for different undergraduate programs of the university.

I am looking forward to your favorable action on this request. Thank you very much.

Respectfully yours,

EUSEBIO R. LINA, JR.

Head, DMath

Noted by:

ntplato MA. THERESA P. LORETO

Dean, CAS

Recommending Approval:

BEATRIZ S. BELONIAS

Vice-President for Academic Affairs

LOUELLA C. AMPAC 1992 Director, Finance

Approved:

EDGARDO E. TULIN

President



Vision: A globally competitive university for science, technology, and environmental conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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